

GARFIELD HEIGHTS BOARD OF EDUCATION
GARFIELD HEIGHTS, OHIO

RECORD OF PROCEEDINGS
Minutes – Regular Board Meeting
October 21, 2019

The Board of Education of the Garfield Heights City School District met regular session on Monday, October 21, 2019 at the Maple Leaf Elementary School, 5764 Maple Leaf Dr., Garfield Heights, Ohio 44125 at 6:00 p.m. with Mr. Gary Wolske, President of the Board, presiding.

ROLL CALL

Present: Mr. Wolske, Mrs. Chamberlin, Mr. Dobies, Mr. Juby
Absent: Mrs. Kitson

RECOMMEND ADOPTION OF AGENDA AS PRESENTED

Moved by Mr. Juby, seconded by Mr. Dobies to approve the agenda as adopted.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

MOMENT OF SILENT REFLECTION & PLEDGE OF ALLEGIANCE

READING & APPROVAL OF MINUTES

Moved by Mr. Juby, seconded by Mr. Dobies to approve the minutes from the September 16, 2019 board meeting.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

BOARD PRESIDENT'S REPORT

Good evening everyone, welcome to Maple Leaf Elementary School. Thank you Ms. Rizzi and your staff for hosting tonight's meeting. It is always a pleasure when our monthly meetings move from the Board offices to the school buildings. It gives us a chance to see firsthand some of the wonderful things our students, your children are accomplishing. Additionally, tonight I have the pleasure of reading into the record a resolution honoring a true Garfield Heights Bulldog. This person has done so much to bring Bulldog pride back to the students, families and the Garfield Heights Community, and to change many of the ways our students learn and achieve.

COMMITTEE REPORTS:

Cuyahoga Valley Career Center – Christine A. Kitson Student Activities - Joseph Juby

Our fall HS seasons are nearing completion or have been completed. Boys soccer, girls soccer and volleyball had their seasons end at sectionals. The football team has battled back to a 4-4 record with two weeks remaining in the regular season.

The football team recently played a home game versus Maple Hts, which was well attended by both schools. Our administrators and staff did an outstanding job of controlling the crowd and the event had no issues.

Major recent purchases include volleyball tournament fees, MS conference dues and cross-country tournament fees.

Legislative Liaison – Gary Wolske City Liaison – Robert A. Dobies Sr. Policy Liaison – Joseph Juby & Joan Chamberlin

PRESENTATION

Mrs. Rizi presented on DIBELS (Dynamic Indicators of Basic Early Literacy Skills) data. The 2018-2019 data showed increases in K-2 and decreases in Grades 3-5. This year we are setting class goals and individual goals using our Data Wall. PAX, PBIS, and Zones are working together to increase self-regulation and social emotional development. As of now, our DIBELS data shows:

K- 44%
Grade 1- 29%
Grade 2- 32%
Grade 3- 46%
Grade 4- 48%
Grade 5- 35%

Our ML reading goal- All students K-5 will show an increase of 10% or more in their reading benchmark score from fall to spring as measured by DIBELS by May 2020.

Mr. Chenoweth, Maple Leaf Music teacher had Mrs. Molnar's first graders sing a song.

RECOGNITIONS/COMMENDATIONS

Mr. Wolske read the following proposed resolution 2019-022 recognizing Terrance Olszewski:

WHEREAS, Terrance S. Olszewski ("Mr. Olszewski") served as Superintendent of the Garfield Heights City Schools from August 1, 2012 through July 31, 2019 after having served as the Garfield Heights City Schools Middle School Principal from August 1, 1998 through July 31, 2003 and High School Principal from August 1, 2003 through July 31, 2012;

WHEREAS, throughout his distinguished 21 years of service to Garfield Heights City Schools, Mr. Olszewski embodied the spirit, tenacity, and pride of the School District's Bulldog mascot;

WHEREAS, Mr. Olszewski demonstrated commitment to Garfield Heights City Schools in attending extra-curricular and athletic activities - he stood in the student section during nearly every home basketball and football game and stayed with our team at the team bench during away games; he always attended band concerts, plays, and Music Express events; he enjoyed being present at student award ceremonies to celebrate our students; Mr. Olszewski gave of his own time to be with our student groups and teams and exemplified the power of dependable presence to our students and staff;

WHEREAS, Mr. Olszewski ensured the Bulldog brand was visible within buildings and on individuals serving Garfield Heights City Schools by placing Bulldog stickers of all sizes on building walls, light switches, outlets, paper dispensers, and computers and providing Bulldog shirts, sweatshirts, baseball caps, winter hats, scarves, and other apparel as well as bumper magnets to administrators, employees, and regular vendors;

WHEREAS, Mr. Olszewski remained vigilant and visible as the Garfield Heights City Schools Superintendent by visiting each school daily to interact with staff and students, by eating lunch with students in the school cafeteria, and by directing traffic outside of school buildings on a near daily basis during school recess;

WHEREAS, Mr. Olszewski remained committed to the professional development of staff and supported individuals desiring to become the Garfield Heights City Schools next generation of leaders an opportunity to apply for open administrative positions; Mr. Olszewski also supported these individuals in acquiring the experience and skills necessary to establish themselves as successful administrators;

WHEREAS, Mr. Olszewski successfully handled numerous negotiations with unions representing classified and certified staff ensuring continued and uninterrupted delivery of educational programming to students from 2012 through 2019;

WHEREAS, Mr. Olszewski worked tirelessly to ensure Garfield Heights City Schools remains a safe learning environment through increased physical security measures in school buildings, recommending school resource officers be hired, and installation of security cameras throughout school property;

WHEREAS, Mr. Olszewski remained dedicated to using technology in and outside of the classroom to ensure 21st Century learning at Garfield Heights City Schools keeps pace with technological developments;

WHEREAS, Mr. Olszewski remained dedicated to ensuring Garfield Heights City Schools supports diversity and provides a culture of inclusivity so all students may actively and fully participate in educational programming and opportunities; Mr. Olszewski supported introduction of diversity initiatives such as Project Mosaic and actively used diversity and inclusion professionals to train staff and students regarding socio-economic, race, and LGBT issues; Mr. Olszewski also began using mediation services to bridge gaps involving parents, students, and staff on incidents and issues to foster a culture supportive of keeping students in school;

WHEREAS, Mr. Olszewski demonstrated continued commitment to caring for the social and emotional well-being of students through initiatives such as (a) Positive Behavior Intervention Supports to encourage more positive behavior and participation in the school environment by students; (b) nutritional support through breakfast, salad bar, snack programs, and implementation of more healthy lunch options; (c) establishing late arrival Thursdays to provide more teacher-based collaboration focused on customizing educational delivery based on student based data and team feedback; (d) student and staff trainings focused on increasing awareness of the need to support our students' entire well-being; and; (e) Family-Fun Nights.

WHEREAS, Mr. Olszewski implemented additional programming to further support educational opportunities for our students, adding all-day kindergarten and pre-school and supplementing musical and performing arts opportunities for students of all ages;

WHEREAS, Mr. Olszewski focused on enhancing community-based partnerships to benefit our students and the Garfield Heights community, including OverDrive Technologies, Marymount Hospitals, Jennings Hall and Senior Center, Cleveland Food Bank, and the Boys and Girls Club of Greater Cleveland, and Garfield Heights City Council; Mr. Olszewski sought opportunities to celebrate our students and families such as announcing students with athletic and academic achievements to our community at-large through district social media and at City Council meetings; and

WHEREAS, Mr. Olszewski exemplified the essence of a school leader in placing the needs of our district first in spirit and action and by leaving Garfield Heights Schools and our community in a better place than it was when he first entered our doors.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Garfield Heights City School District, County of Cuyahoga, State of Ohio, that:

Section 1: The Board acknowledges the commitment and contributions of Terrance S. Olszewski to Garfield Heights City Schools and desires to memorialize its gratitude to Mr. Olszewski for his service and legacy.

Section 2: The Board acknowledges the support and sacrifice of Lori Olszewski, Terry's loving wife, who stood by him during his two plus decades of service to our district.

Section 3: The Board and the Garfield Heights City Schools community wishes to acknowledge and thank Mr. Olszewski for his dedicated years of service and commitment to the students of the district.

Section 4: It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings in compliance with all legal requirements, including R.C. §121.22.

SUPERINTENDENT'S REPORT

Thank you, Mr. President. The Garfield Heights City Schools has had an active and exciting last month, and with such a flurry of classroom based, and community-oriented activities, this report is presented to the community. First, congratulations to our Homecoming King and Queen, Devon McDonald and Aniyah Shields, and all the students who were voted to the Homecoming Court this year. The High School team hosted a very spirited assembly earlier this month to commemorate this yearly Homecoming tradition. A special word of gratitude is extended to our State Representative, Stephanie Howse, who attended our home football game that evening as well. We appreciate the responsiveness and level of attention that Representative Howse has demonstrated to the Garfield Heights City Schools. Thank you once again.

The Garfield Heights City Schools would also like to thank the Garfield Heights Kiwanis organization, who graciously donated several hundred dictionaries to the children in our District. In total, nearly 300 dictionaries were donated to all 5th grade students in the GHCS, in a ceremony that took place at Elmwood Elementary School earlier this week. The District is appreciative of the long-standing partnership it has with the Kiwanis organization, as it demonstrates the collaboration and cooperation our school seeks to maintain with community partners.

Learning opportunities come in all shapes and sizes in the Garfield Heights City Schools, and such was the case in a few separate opportunities earlier this month. High School students from Mr. Grant's World History class had a dual learning opportunity by travelling to Jennings Home to participate in the facility's ongoing enrichment speakership series. Learning alongside senior citizen residents of Jennings Home, the class of sophomores intently listened to Mr. Norton London, an adjunct professor at Cuyahoga Community College, on the topic of Amazing Women in the 19th Century. In addition, just earlier today, a group of High School students visited Jennings Home to listen to a speaker present on the topic of a 100-year history of chemistry in the City of Cleveland. For the past several years, students of all ages and at all grade levels have visited Jennings Home to engage with senior citizens, listen to valuable lessons from guest speakers and learn in an intergenerational setting. In addition, members of the William Foster K-Club visited City Hall earlier this month as well, to discuss the leadership skills they are learning as elementary students in the District. Later this month, a group of senior citizens will visit the Center for Performing Arts to listen to Mr. Pope's Marching Band, The District promotes and encourages this involvement and will continue to do so into the future as creative, hands-on learning opportunities.

These partnerships with external stakeholders, such as Representative Howse, our local Kiwanis organization and also our civic senior citizens demonstrate the importance of our community relationships and an emerging set of real-world learning opportunities. That concludes my report, Mr. President. Thank you and Go Bulldogs.

REMARKS FROM THE PUBLIC REGARDING AGENDA ITEMS

REPORTS & RECOMMENDATIONS OF THE TREASURER:

Moved by Mr. Juby, seconded by Mr. Dobies to approve the financials for September 2019, as presented in Exhibit "A".

Ayes: Juby, Dobies, Chamberlin, Wolske

Nays: None

RECOMMENDATIONS OF THE BOARD OF EDUCATION:

Moved by Mr. Dobies, seconded by Mr. Juby to approve Resolution 2019-022, a resolution honoring Terrance S. Olszewski for his dedicated years of service as Superintendent and Principal to the Garfield Heights City Schools, as presented in Exhibit "B".

Mrs. Chamberlin commented that Mr. Olszewski came in like a Bulldog on his first day and went out like lamb. You did it your way.

Ayes: Dobies, Juby, Chamberlin, Wolske
Nays: None

RECOMMENDATIONS OF THE SUPERINTENDENT TO THE BOARD:**PERSONNEL:**

Moved by Mr. Juby, seconded by Mr. Dobies to approve the Employee Leaves as presented in Exhibit "C".

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to terminate the probationary contract of Keyla Almonte, General Cafeteria at William Foster, effective September 17, 2019.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the resignation of Sandra Stover, Instructional Assistant at Maple Leaf, effective October 4, 2019.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the resignation of Estee Austin, Special Ed Attendant at Maple Leaf effective October 18, 2019.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the resignation of Patricia Evans, Bus Aide, effective October 21, 2019.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the supplemental resignation of Christina Brown as Second Grade Level Lead Teacher at Elmwood effective August 19, 2019.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the retirement resignation of David Wielgosiek, Custodian at Elmwood, effective January 1, 2020 after 40 years of service with Garfield Heights City Schools.

Ayes: Juby, Dobies, Chamberlin, Wolske

Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve the classified contract(s) for the 2019-2020 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Exp.</u>
Jennifer Newrones (eff: 10/2/19)	Building Asst. (1B) - HS	6	3
Helene Casserlie (eff: 10/23/19)	General Café (1C) - WF	6	0
Richard Shanahan (eff: 10/21/19)	Delivery Driver (2E) - Garage	5	0
Kitana Eppinger (eff: 10/22/19)	PT Vehicle Driver (3E) - Garage	4	1
Demitri Turnage (eff: 10/28/19)	Special Ed Attendant (3B) - ML	6	5

Ayes: Juby, Dobies, Chamberlin, Wolske

Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve the following classified transfer/change of assignments for the 2019-2020 school year as follows:

<u>Name</u>	<u>Previous Position</u>	<u>New Position</u>	<u>Hours</u>	<u>Step</u>
Amanda Ressler (eff: 9/24/19)	Building Asst(1B) WF	Elem. Office Clerk(2A) WF	6	5
John Rakityan (eff: 8/1/19)	Housekeeper (1D) - HS	Head Housekeeper (1D) - HS	6	6
Michelle Jaworski (BOE approved 9/16/19 for 3A which was clerical error; effective 9/24/19)	Elem. Office Clerk (2A)WF	Attend. Sec. (4A) – HS	7	15

Ayes: Juby, Dobies, Chamberlin, Wolske

Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve the following grant funded Title I certified tutors effective October 22, 2019 as follows:

<u>William Foster</u>	<u>Elmwood</u>	<u>Maple Leaf</u>
Mandie Mone	Elizabeth Keany	Kate Abbey Tonia Byers

Ayes: Juby, Dobies, Chamberlin, Wolske

Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve the contract modifications for certified employees for the 2019-2020 school year as a result of educational advancement or mastery of skills per the negotiated agreement as presented in Exhibit "D".

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve the Year Long Academic Supplemental Position(s) for the 2019-2020 school year as listed below:

Leah Keefe - Special Ed Instructional Leader - MS
Bethany Guzoski - Mentor - MS
Matt Mihalyov - Mentor - MS

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve the Athletic Supplemental Position(s) for the 2019-2020 school year as listed below:

James Boyeas - Assistant Football Coach - HS
Austin Ganzke - Assistant Girls Soccer Coach - HS
Bill Ritter - Grade 8 Boys Basketball Head Coach - MS
Ethan Lubera - Grade 7 Boys Basketball Head Coach - MS
Jamison Hultine - Grade 8 Girls Basketball Coach - MS
David Schillero - Grade 7 Girls Basketball Coach - MS
Len Kaliszewski - Head Boys Bowling Coach - HS
Kevin Kaliszewski - Head Girls Bowling Coach - HS
James Hudeck - Head Hockey Coach - HS
Sherri Williams - Head Cheerleading Supervisor - HS
Ashley Turner - Head Drill Team Coach - HS

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve the following classified substitute(s) for the 2019-2020 school year effective October 22, 2019 as follows:

Connie Kingsmill - MS Housekeeping
Patricia Evans - Bus Aide

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve Sandy Powers as a principal coach and PBIS support using the Governors' Wellness funds for the 2019-20 school year at a per diem rate \$400.00 per day to be paid by timesheet.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve stipends for Maple Leaf teachers' participation in Maple Leaf's Family Science and Literacy Night on October 23rd to be paid out of Title I funds, not to exceed \$50.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve William Foster Elementary School teachers be compensated for tutoring students in reading and math at the rate of \$26.02 an hour, to be paid out of Title I funds.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve a stipend for Elmwood teachers' participation in the TGRG Parent Information and Literacy Night to be paid from Title I funds, not to exceed \$50.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve an hourly stipend at the Curriculum rate of \$26.02 for the teachers that participated in Parent-Teacher Partnership for Literacy Meeting at Maple Leaf on October 15, 2019, to be paid from the Early Literacy SPDG Grant.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve stipends for teachers participating in William Foster's Family Information Night on October 24, 2019 to be paid out of Title I funds, not to exceed \$50.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

POLICY:

Moved by Mrs. Chamberlin, seconded by Mr. Dobies to approve the first reading of the proposed board policies as presented in Exhibit "E".

Ayes: Chamberlin, Dobies, Juby, Wolske
Nays: None

CONTRACTS:

Moved by Mr. Juby, seconded by Mrs. Chamberlin to approve the agreement between Garfield Heights City Schools and LLA Therapy. To serve our out of district students attending Education Alternatives on an Individualized Education Programs needing physical, occupational and speech therapy services, in the 2019-2020 school year.

Ayes: Juby, Chamberlin, Dobies, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mrs. Chamberlin to approve a service agreement between the Garfield Heights City Schools and McKeon Education Group, Inc. for the 2019-2020 school year for Remedial/Title I Teacher services for non-public schools, to be paid from Title funds.

Ayes: Juby, Chamberlin, Dobies, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mrs. Chamberlin to approve a service agreement between the Garfield Heights City Schools and A+ Learning and Development Center, LLC for the 2019-2020 school year for Remedial/Title I Teacher services for non-public schools, to be paid from Title funds.

Ayes: Juby, Chamberlin, Dobies, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mrs. Chamberlin to approve Organizational Effectiveness strategies for the purposes of facilitating a Strategic plan for the 2019-2020 school year.

Ayes: Juby, Chamberlin, Dobies, Wolske
Nays: None

RENTALS & FACILITY USAGES:

MISCELLANEOUS:

Moved by Mr. Juby, seconded by Mr. Dobies to approve the partnership with Education Service Center of Northeast Ohio for the Governor's Wellness fund.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve the High School and Middle School out of town field trips for the 2019-2020 school year.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to amend the 2019-2020 calendar, as presented in Exhibit "F".

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve the sale of the 2005 Chevrolet Pick-Up truck valued at \$2,500.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to approve Resolution No. 2019-23, a Resolution To Authorize The Treasurer To Enter Into A Lease Purchase Financing, Escrow Agreement, And A Construction Contract To Procure Electrical Transformers For The Garfield Heights High School In An Amount Not To Exceed \$500,000, For A Term Not To Exceed 7 Years And A Rate Not To Exceed 3.29%, as presented in Exhibit "G".

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

REMARKS FROM THE PUBLIC REGARDING MISCELLANEOUS SCHOOL ITEMS

Ms. Naudia Sharp who has a 7th Grade student at the Middle School had concerns about her child's class size having more than 30 students and was asking if the district was addressing the issue.

ANNOUNCEMENT OF NEXT BOARD MEETINGS

**Board of Education Regular Meeting – 6:00 P.M.
November 18, 2019
Garfield Heights Middle School
12000 Maple Leaf Dr.
Garfield Heights, Ohio 44125**

EXECUTIVE SESSION

Moved by Mr. Juby, seconded by Mr. Dobies to enter into Executive Session at 6:34 P.M. to for the purpose of discussing OAPSE negotiations and legal matters.

Ayes: Juby, Dobies, Chamberlin, Wolske
Nays: None

Adjourned from executive session at 7:26 p.m.

Moved by Mrs. Chamberlin, seconded by Mr. Dobies to adjourn at 7:27 p.m.

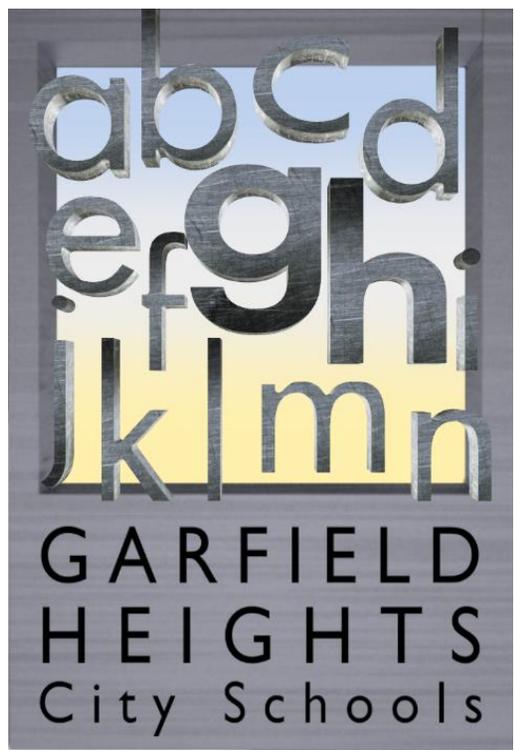
Ayes: Chamberlin, Dobies, Juby, Wolske
Nays: None



President



Treasurer



Financial Report

September 30, 2019

Garfield Heights City Schools



Forecast Comparison - General Operating Fund - September 2019



	September 2019 FCST Estimate	September 2019 Actuals	September 2018 Actuals	Variance - Actuals to Estimate	Explanation of Variance Greater than 5%
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	
1.020 - Public Utility Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 1,992,000	\$ 1,975,485	\$ 2,061,429	\$ (16,515)	
1.040 - Restricted Grants-in-Aid	\$ 54,500	\$ 54,184	\$ 66,574	\$ (316)	
1.050 - Property Tax Allocation	\$ 1,322,000	\$ 1,305,089	\$ 1,282,622	\$ (16,911)	
1.060 - All Other Operating Revenues	\$ 379,000	\$ 379,728	\$ 39,176	\$ 728	
1.070 - Total Revenue	\$ 3,747,500	\$ 3,714,486	\$ 3,449,801	\$ (33,014)	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
2.080 Total Revenue and Other Financing Sources	\$ 3,747,500	\$ 3,714,486	\$ 3,449,801	\$ (33,014)	
Expenditures:					
3.010 - Personnel Services	\$ 1,950,000	\$ 1,901,799	\$ 1,840,747	\$ 48,201	
3.020 - Employees' Retirement/Insurance Benefits	\$ 760,000	\$ 754,033	\$ 811,948	\$ 5,967	
3.030 - Purchased Services	\$ 700,000	\$ 682,145	\$ 599,118	\$ 17,855	
3.040 - Supplies and Materials	\$ 120,000	\$ 119,844	\$ 69,625	\$ 156	
3.050 - Capital Outlay	\$ 55,000	\$ 54,943	\$ 124,581	\$ 57	
4.055 - Debt Service Other	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 10,000	\$ 9,517	\$ 5,839	\$ 483	
4.500 - Total Expenditures	\$ 3,595,000	\$ 3,522,281	\$ 3,451,858	\$ 72,719	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 122,000	\$ 122,000	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 3,717,000	\$ 3,644,281	\$ 3,451,858	\$ 72,719	
Surplus/(Deficit) for Month	\$ 30,500	\$ 70,205	\$ (2,057)	\$ 39,705	

Garfield Heights City Schools



Forecast Comparison - General Operating Fund - July to June 2020



	FYTD 20 FCST Estimate	FYTD 20 Actuals	FYTD 19 Actuals	Variance- Current FYTD Actual to FCST Estimate	Explanation of Variance Greater than 5%
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 7,404,000	\$ 7,404,236	\$ 8,503,764	\$ 236	
1.020 - Public Utility Property Tax	\$ 425,000	\$ 427,246	\$ 385,498	\$ 2,246	
1.035 - Unrestricted Grants-in-Aid	\$ 6,042,000	\$ 6,026,877	\$ 5,930,753	\$ (15,123)	
1.040 - Restricted Grants-in-Aid	\$ 163,500	\$ 162,832	\$ 235,776	\$ (668)	
1.050 - Property Tax Allocation	\$ 1,322,000	\$ 1,305,089	\$ 1,282,622	\$ (16,911)	
1.060 - All Other Operating Revenues	\$ 545,000	\$ 546,353	\$ 187,494	\$ 1,353	
1.070 - Total Revenue	\$ 15,901,500	\$ 15,872,633	\$ 16,525,907	\$ (28,867)	
Other Financing Sources:					
2.050 - Advances In	\$ 185,581	\$ 185,581	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
2.080 Total Revenue and Other Financing Sources	\$ 16,087,081	\$ 16,058,214	\$ 16,525,907	\$ (28,867)	
Expenditures:					
3.010 - Personnel Services	\$ 6,640,000	\$ 6,588,474	\$ 5,475,664	\$ 51,526	
3.020 - Employees' Retirement/Insurance Benefits	\$ 2,255,000	\$ 2,248,978	\$ 2,256,045	\$ 6,022	
3.030 - Purchased Services	\$ 2,358,000	\$ 2,339,844	\$ 1,969,160	\$ 18,156	
3.040 - Supplies and Materials	\$ 453,500	\$ 453,320	\$ 448,665	\$ 180	
3.050 - Capital Outlay	\$ 126,000	\$ 125,808	\$ 246,615	\$ 192	
4.055 - Debt Service Other	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 287,500	\$ 286,597	\$ 261,305	\$ 903	
4.500 - Total Expenditures	\$ 12,120,000	\$ 12,043,021	\$ 10,657,454	\$ 76,979	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 122,000	\$ 122,000	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 12,242,000	\$ 12,165,021	\$ 10,657,454	\$ 76,979	
Surplus/(Deficit) FYTD	\$ 3,845,081	\$ 3,893,193	\$ 5,868,453	\$ 48,112	

Garfield Heights City Schools



Revenue Analysis Report - General Operating Fund Only - FY20



2019-2020	Local Revenue					Federal	State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Rentals	Other Local		Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property									
July	3,839,000	-	12,875	4,240	123,773	-	1,975,026	-	54,424	-	6,009,338
August	3,565,236	427,246	11,507	7,220	7,010	-	2,076,366	-	54,224	185,581	6,334,390
September	-	-	20,611	1,172	357,946	-	1,975,485	1,305,089	54,184	-	3,714,487
October											-
November											-
December											-
January											-
February											-
March											-
April											-
May											-
June											-
Totals	\$7,404,236	\$427,246	\$44,993	\$12,632	\$488,729	\$0	\$6,026,877	\$1,305,089	\$162,832	\$185,581	\$16,058,215
% of Total	46.11%	2.66%	0.28%	0.08%	3.04%	0.00%	37.53%	8.13%	1.01%	1.16%	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

Garfield Heights City Schools



Expenditure Analysis Report - General Operating Fund - FY20



2019-2020	Salaries	Benefits	Services	Supplies	Equipment	Other	Non-Operating*	Total Expenses
July	1,964,546	740,498	876,171	76,494	-	11,624	-	3,669,333
August	2,722,129	754,447	781,528	256,982	70,865	265,456	-	4,851,407
September	1,901,799	754,033	682,145	119,844	54,944	9,517	122,000	3,644,282
October								-
November								-
December								-
January								-
February								-
March								-
April								-
May								-
June								-
TOTALS	\$6,588,474	\$2,248,978	\$2,339,844	\$453,320	\$125,809	\$286,597	\$122,000	\$12,165,022
% of Total	54.16%	18.49%	19.23%	3.73%	1.03%	2.36%	1.00%	

**Non-Operating expenses include advances and transfers out.*

Garfield Heights City Schools



September 30, 2019

FINSUMM Financial Summary

Fund	Fund Name	Beginning Balance	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$3,068,444.00	\$3,714,486.00	\$16,058,214.00	\$3,644,281.00	\$12,165,021.00	\$6,961,637.00	\$2,321,550.00	\$4,640,087.00
002	Bond Retirement	\$3,890,126.00	\$302,913.00	\$2,147,627.00	\$0.00	\$9,534.00	\$6,028,219.00	\$0.00	6,028,219.00
003	Permanent Improvement	\$21,123.00	\$10,008.00	\$104,079.00	\$0.00	\$151,577.00	(\$26,375.00)	\$16,850.00	(43,225.00)
004	Building Fund	\$47,289.00	\$4,000.00	\$53,450.00	\$0.00	\$13,686.00	\$87,053.00	\$0.00	87,053.00
006	Food Service	\$1,389,648.00	\$78,029.00	\$89,841.00	\$148,011.00	\$306,563.00	\$1,172,926.00	\$461,042.00	711,884.00
007	Special Trust	\$16,869.00	\$0.00	\$100.00	\$1,000.00	\$7,000.00	\$9,969.00	\$250.00	9,719.00
008	Endowment Trust	\$102,557.00	\$187.00	\$593.00	\$0.00	\$1,000.00	\$102,150.00	\$0.00	102,150.00
009	Uniform Supplies	\$11.00	\$108.00	\$2,457.00	\$19,572.00	\$19,995.00	(\$17,527.00)	\$23,333.00	(40,860.00)
014	Rotary - Internal Services	\$72,278.00	\$13,668.00	\$15,618.00	\$12,500.00	\$12,500.00	\$75,396.00	\$0.00	75,396.00
018	Public School Support	\$2,204.00	\$868.00	\$2,838.00	\$789.00	\$815.00	\$4,227.00	\$1,618.00	2,609.00
019	Other Grants	\$5,253.00	\$0.00	\$74,680.00	\$15,868.00	\$137,839.00	(\$57,906.00)	\$8,584.00	(66,490.00)
022	District Agency	\$24,588.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,588.00	\$0.00	24,588.00
024	Employee Benefits Self Insurance	\$91.00	\$0.00	\$0.00	\$32,457.00	\$109,501.00	(\$109,410.00)	\$774,111.00	(883,521.00)
034	Classroom Facilities Maintenance	\$904,087.00	\$14,337.00	\$104,479.00	\$55,838.00	\$218,586.00	\$789,980.00	\$48,393.00	741,587.00
200	Student Managed Funds	\$9,617.00	\$5,255.00	\$5,255.00	\$7,595.00	\$8,911.00	\$5,961.00	\$6,176.00	(215.00)
300	District Managed Funds	\$1,694.00	\$134,749.00	\$135,644.00	\$47,692.00	\$52,462.00	\$84,876.00	\$31,655.00	53,221.00
401	Auxiliary Services	\$80,773.00	\$41.00	\$166,611.00	\$45,190.00	\$204,495.00	\$42,889.00	\$204,980.00	(162,091.00)
439	Public School Preschool	\$2.00	\$12,153.00	\$12,153.00	\$6,928.00	\$38,789.00	(\$26,634.00)	\$0.00	(26,634.00)
440	Entry Year Programs	\$183.00	\$0.00	\$0.00	\$0.00	\$0.00	\$183.00	\$0.00	183.00
451	OneNet (Data Communication)	\$22,125.00	\$0.00	\$0.00	\$0.00	\$16,975.00	\$5,150.00	\$0.00	5,150.00
452	Schoolnet Professional Development	\$9.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.00	\$0.00	9.00
461	Vocational Education Enhancements	\$3,199.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,199.00	\$0.00	3,199.00
463	Alternative Schools	\$334.00	\$0.00	\$0.00	\$0.00	\$0.00	\$334.00	\$0.00	334.00
499	Miscellaneous State Grants	\$6,145.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,145.00	\$2,683.00	3,462.00
506	Race to the Top	\$604.00	\$0.00	\$0.00	\$0.00	\$0.00	\$604.00	\$0.00	604.00
516	IDEA-B	(\$177,988.00)	\$0.00	\$72,793.00	\$110,146.00	\$351,123.00	(\$456,318.00)	\$565,011.00	(1,021,329.00)
533	Title IID Technology	\$76.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76.00	\$0.00	76.00
536	Title I - School Improvement Part A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
572	Title I - Disadvantaged Children	(\$397,582.00)	\$0.00	\$339,583.00	\$96,946.00	\$445,466.00	(\$503,465.00)	\$119,520.00	(622,985.00)
573	Title V	\$2,074.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,074.00	\$34.00	2,040.00
584	Drug Free School	\$7,777.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,777.00	\$0.00	7,777.00
587	Preschool Handicap	\$737.00	\$0.00	\$0.00	\$0.00	\$2,996.00	(\$2,259.00)	\$0.00	(2,259.00)
590	Title II-A - Improving Teacher Quality	\$0.00	\$0.00	\$34,379.00	\$15,401.00	\$94,549.00	(\$60,170.00)	\$26,425.00	(86,595.00)
599	Miscellaneous Federal Grants	\$2,048.00	\$0.00	\$11,595.00	\$4,426.00	\$16,306.00	(\$2,663.00)	\$20,572.00	(23,235.00)
	Grand Totals (ALL Funds)	\$9,106,395.00	\$4,290,802.00	\$19,431,989.00	\$4,264,640.00	\$14,385,689.00	\$14,152,695.00	\$4,632,787.00	\$9,519,908.00

Garfield Heights City Schools

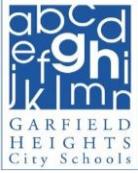


**Record of Advances for 2018/2019
Returned 2019/2020**



INITIAL ADVANCE INFORMATION						ADVANCE RETURN	
Date Approved	Board Resolution	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
7/15/2019	2019-15	001	019-916A	Students of Promise	\$89,000.00	9/16/2019	\$89,000.00
7/15/2019	2019-15	001	439-9019	Public School Preschool	\$14,200.00	9/16/2019	\$14,200.00
7/15/2019	2019-15	001	024	Employee Benefits	\$39,000.00	9/16/2019	\$39,000.00
7/15/2019	2019-15	001	587-9019	Preschool Handicap	\$2,996.00	9/16/2019	\$2,996.00
7/15/2019	2019-15	001	590-9019	Title II-A	\$40,385.00	9/16/2019	\$40,385.00
TOTAL Advances for 2018-2019					\$185,581.00		\$185,581.00
Advances Outstanding							\$0.00

Garfield Heights City Schools



Approved Grant Funds for 2019/2020



This report is a listing of all grant funds authorized and received throughout the 2019/2020 fiscal year.

Fund	Description	Authorized Amount	Non-Public Authorized Amount	Monthly Amount Received	Amount Received Project-To-Date
<u>State Grants</u>					
439/9020	Public School Preschool	\$80,000.00	\$0.00	\$0.00	\$65,358.44
451/9020	Data Communications	\$0.00	\$0.00	\$0.00	\$0.00
<u>Auxiliary Services</u>					
401/9020	Trinity	\$250,063.00	\$0.00	\$0.00	\$302,295.00
401/9620	St. Benedict	\$249,369.00	\$0.00	\$0.00	\$342,037.00
	Total State Funds	\$579,432.00	\$0.00	\$0.00	\$709,690.44
<u>Federal Grants</u>					
516/9020	IDEA-B Special Education	\$1,011,005.00	\$0.00	\$0.00	\$1,170,335.28
516/919S	SSIP IDEA	\$22,497.00	\$0.00	\$0.00	\$79,114.38
572/9020	Title I	\$1,669,067.00	\$0.00	\$0.00	\$1,537,864.93
587/9020	Preschool Special Education	\$18,550.00	\$0.00	\$0.00	\$27,914.96
590/9020	Title II-A Improving Teacher Quality	\$216,955.00	\$0.00	\$0.00	\$163,239.92
599/9020	Title IV-A Student Supp/Academic Enrich	\$113,726.00	\$0.00	\$0.00	\$11,595.00
	Total Federal Funds	\$3,051,800.00	\$0.00	\$0.00	\$2,990,064.47



Cash Reconciliation



September 30, 2019

FINSUM Balance **\$14,152,695.00**

Bank Balance:

Key Bnk - Property Tax/Foundation Receipts	\$	957,714.00	
PNC - General	\$	428,980.00	
JP MorganChase - Payroll	\$	(45,761.00)	
			\$ 1,340,933.00

Investments:

STAR Ohio		10,536,420.00	
Red Tree		2,349,661.00	
PNC-Sweep		4,108.00	
Citizens-Sweep		141,948.00	
		<u>141,948.00</u>	\$ 13,032,137.00

Change Fund:

HS School Store		50.00	
HS Library		50.00	
High School Athletics		1,050.00	
			\$ 1,150.00

Less: Outstanding Checks-PNC Bank (General Fund) (221,799.00)

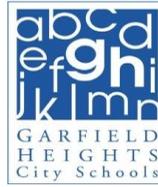
Adjustments		0.00
In Transits		274.00

Bank Balance **\$ 14,152,695.00**

Variance **\$ -**

Garfield Heights City Schools

September 30, 2019



Appropriation Summary

Fund	Permanent Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001 General Fund	\$46,829,892.00	\$514,032.00	\$47,343,924.00	\$12,165,021.00	\$3,644,281.00	\$2,321,550.00	32,857,353.00	30.60%
002 Bond Retirement	\$3,894,000.00	\$0.00	3,894,000.00	\$9,534.00	\$0.00	\$0.00	3,884,466.00	0.24%
003 Permanent Improvement	\$210,000.00	\$0.00	210,000.00	\$151,577.00	\$0.00	\$16,850.00	41,573.00	80.20%
004 Building Fund	\$82,000.00	\$0.00	82,000.00	\$13,686.00	\$0.00	\$0.00	68,314.00	0.00%
006 Food Service	\$2,155,000.00	\$16,886.00	2,171,886.00	\$306,563.00	\$148,011.00	\$461,042.00	1,404,281.00	35.34%
007 Special Trust	\$12,200.00	\$19,150.00	31,350.00	\$7,000.00	\$1,000.00	\$250.00	24,100.00	23.13%
008 Edowment Trust	\$2,500.00	\$500.00	3,000.00	\$1,000.00	\$0.00	\$0.00	2,000.00	33.33%
009 Uniform Supplies	\$52,000.00	\$3,369.00	55,369.00	\$19,995.00	\$19,572.00	\$23,333.00	12,041.00	78.25%
014 Rotary - Internal Services	\$106,000.00	\$0.00	106,000.00	\$12,500.00	\$12,500.00	\$0.00	93,500.00	11.79%
018 Public School Support	\$13,500.00	\$3,500.00	17,000.00	\$815.00	\$789.00	\$1,618.00	14,567.00	14.31%
019 Other Grants	\$343,969.00	\$188.00	344,157.00	\$137,839.00	\$15,868.00	\$8,584.00	197,734.00	42.55%
022 District Agency	\$19,000.00	\$8,408.00	27,408.00	\$0.00	\$0.00	\$0.00	27,408.00	0.00%
024 Employee Benefits	\$369,000.00	\$138,769.00	507,769.00	\$109,501.00	\$32,457.00	\$774,111.00	(375,843.00)	0.00%
034 Classroom Facilities Maintenance	\$635,000.00	\$0.00	635,000.00	\$218,586.00	\$55,838.00	\$48,393.00	368,021.00	0.00%
200 Student Managed Funds	\$87,000.00	\$619.00	87,619.00	\$8,911.00	\$7,595.00	\$6,176.00	72,532.00	17.22%
300 District Managed Funds	\$191,675.00	\$276.00	191,951.00	\$52,462.00	\$47,692.00	\$31,655.00	107,834.00	43.82%
401 Auxiliary Services	\$505,350.00	\$78,247.00	583,597.00	\$204,495.00	\$45,190.00	\$204,980.00	174,122.00	70.16%
439 Public School Preschool	\$119,982.00	\$7.00	119,989.00	\$38,789.00	\$6,928.00	\$0.00	81,200.00	32.33%
451 OneNet (Data Communication)	\$5,150.00	\$0.00	5,150.00	\$16,975.00	\$0.00	\$0.00	(11,825.00)	0.00%
499 Miscellaneous State Grants	\$3,056.00	\$0.00	3,056.00	\$0.00	\$0.00	\$2,683.00	373.00	87.79%
516 IDEA-B	\$1,134,210.00	\$19,989.00	1,154,199.00	\$351,123.00	\$110,146.00	\$565,011.00	238,065.00	79.37%
536 Title I - School Improvement Part A	\$0.00	\$33,334.00	33,334.00	\$0.00	\$0.00	\$0.00	33,334.00	0.00%
572 Title I - Disadvantaged Children	\$1,941,667.00	\$84,292.00	2,025,959.00	\$445,466.00	\$96,946.00	\$119,520.00	1,460,973.00	27.89%
587 Preschool Handicap	\$21,546.00	\$0.00	21,546.00	\$2,996.00	\$0.00	\$0.00	18,550.00	13.91%
590 Title II-A - Improving Teacher Quality	\$290,785.00	\$3,194.00	293,979.00	\$94,549.00	\$15,401.00	\$26,425.00	173,005.00	41.15%
599 Miscellaneous Federal Grants	\$124,335.00	\$5,000.00	129,335.00	\$16,306.00	\$4,426.00	\$20,572.00	92,457.00	28.51%
Totals	\$59,148,817.00	\$929,760.00	\$60,078,577.00	\$14,385,689.00	\$4,264,640.00	\$4,632,753.00	\$41,060,135.00	31.66%

Garfield Heights City Schools



**Check Register for Checks > \$5,000
September 2019**



Vendor	Amount	Fund	Description
PNC Bank National Assoc	\$ 7,474.00	Various	Credit Card Purchases
Black Box Network Services	\$ 42,543.00	034	Replacement of Phone Servers
Malley's Chocolates	\$ 6,192.00	200	Class of 2020 Fundraiser
Messina Floor Coverings	\$ 7,415.00	001	Replace carpet in little theater
Really Great Reading	\$ 5,485.00	572	Instructional supplies
Suburban Health Consortium	\$ 474,968.00	024	Employee Health Care for June
Kidslink Neurobehavioral	\$ 19,325.00	516	OOD Tuition
Bureau of Workers Comp	\$ 11,092.00	Various	Workers Comp
Vavi Spanish Language Program	\$ 26,882.00	401	Non-Public Spanish Language Program
Voya Institutional Trust	\$ 14,992.00	001	Severance Payment
AT&T	\$ 5,120.00	001	Phone Charges
CDW Government LLC	\$ 14,185.00	001	Classroom Computer/supply purchases
Fisher & Phillips, LLP	\$ 11,323.00	001	September Legal Fees
Handle with Care Behavior	\$ 7,514.00	516	Staff Training Services
Paladin Protective Systems	\$ 10,494.00	034	Sound system Elmwood Cafeteria
Paxis Institute	\$ 18,724.00	572	Good Behavior Game Kits Professional Dev.
RE-ED Access, LLC	\$ 5,420.00	516	OOD Tuition/Transportation
Renhill	\$ 8,289.00	001	Substitute Services
Taylor Consulting	\$ 21,000.00	001	Roof/Façade Consulting Service
All American Sports Corp.	\$ 18,240.00	300	Football Helmets/Pads reconditioning
Illuminating Company	\$ 63,574.00	001	September Electricity
ABA Outreach Services	\$ 6,885.00	516	Behavior support services
BPI Information Systems	\$ 49,722.00	001	Replacement switches at MS
Cleveland Municipal Schools	\$ 56,781.00	001	OOD Tuition
Learning A-Z	\$ 12,668.00	001	Reading Program
McGraw-Hill	\$ 16,991.00	001	Math Workbooks MS
Oliver Packaging	\$ 6,898.00	006	Breakfast Wrap Supplies
Gordon Food Service	\$ 48,398.00	006	Food Supplies
NEORS	\$ 8,199.00	001	September Sewer Charges
Bob Rogers Travel	\$ 12,500.00	014	Disney Trip Deposit
Amazon	\$ 10,909.00	001	Instructional Supplies
G & G Inc	\$ 6,840.00	572	Non-Public Active Touch Panel TV & Stand
Educational Service Center	\$ 37,407.00	001	OOD Tuition
PSI Affiliates, Inc.	\$ 17,614.00	Various	Health/Diagnostic/Intervention Services
Renhill	\$ 14,819.00	001	Substitute Services
Arbiter Pay	\$ 10,000.00	300	Referee Services
JP Morgan Chase	\$ 1,007,587.00	Various	September #1 Payroll
JP Morgan Chase	\$ 1,024,357.00	Various	September #2 Payroll



**Investment Report
September 30, 2019**



<u>FINANCIAL INSTITUTION</u>	<u>INVESTMENT TYPE</u>	<u>COST</u>	<u>MARKET VALUE</u>	<u>YIELD RATE</u>	<u>MATURITY DATE</u>
Citizens Bank	Public Super NOW	\$ 6,705.22	\$ 6,705.22	0.00	N/A
Citizens Bank	Municipal Money Market	\$ 135,242.58	\$ 135,242.58	0.00	N/A
PNC Bank	Business Perf Money Market	\$ 4,107.64	\$ 4,107.64	1.01	N/A
Red Tree Investment	Money Mkt Fund	\$ 35,017.90	\$ 35,017.90	1.85	N/A
Red Tree Investment	Agency Note	\$ 90,000.00	\$ 89,629.72	1.42	27-Jul-20
Red Tree Investment	Agency Note	\$ 100,000.00	\$ 99,698.66	1.50	28-Aug-20
Red Tree Investment	Certificate of Deposit	\$ 99,700.00	\$ 100,462.20	2.07	13-Oct-20
Red Tree Investment	Certificate of Deposit	\$ 109,890.00	\$ 110,511.83	2.27	28-Oct-20
Red Tree Investment	Certificate of Deposit	\$ 248,850.60	\$ 251,855.03	2.54	28-May-21
Red Tree Investment	Certificate of Deposit	\$ 75,000.00	\$ 74,747.32	1.76	17-Jun-21
Red Tree Investment	Certificate of Deposit	\$ 114,827.50	\$ 118,460.35	3.30	15-Nov-21
Red Tree Investment	Certificate of Deposit	\$ 114,942.50	\$ 117,875.34	2.92	31-Jan-22
Red Tree Investment	Certificate of Deposit	\$ 114,885.00	\$ 117,898.23	2.94	07-Feb-22
Red Tree Investment	Certificate of Deposit	\$ 114,850.50	\$ 117,740.56	2.37	14-Mar-22
Red Tree Investment	Certificate of Deposit	\$ 114,965.50	\$ 117,371.89	2.66	04-Apr-22
Red Tree Investment	Certificate of Deposit	\$ 129,805.00	\$ 132,334.93	2.56	31-May-22
Red Tree Investment	Certificate of Deposit	\$ 114,798.75	\$ 118,486.68	2.91	13-Mar-19
Red Tree Investment	Certificate of Deposit	\$ 29,997.00	\$ 31,035.09	2.87	29-Mar-19
Red Tree Investment	Certificate of Deposit	\$ 114,770.00	\$ 122,976.63	3.64	05-Dec-23
Red Tree Investment	Certificate of Deposit	\$ 58,941.00	\$ 61,114.80	2.89	10-Apr-24
Red Tree Investment	Certificate of Deposit	\$ 114,655.00	\$ 118,756.93	2.71	13-Jun-24
Red Tree Investment	Commercial Paper	\$ 113,698.33	\$ 114,719.40	2.47	25-Nov-19
Red Tree Investment	Commercial Paper	\$ 113,610.51	\$ 114,642.35	2.46	26-Nov-19
Red Tree Investment	Commercial Paper	\$ 113,149.17	\$ 113,677.50	2.21	21-Apr-20
Red Tree Investment	Commercial Paper	\$ 113,307.17	\$ 113,354.35	2.00	12-Jun-20
Red Tree Investment	Accrued Interest	\$ -	\$ 9,374.99		
STAROhio	State Pool	\$ 10,536,420.17	\$ 10,536,420.17	2.23	N/A

Total Investment Amount \$ 13,032,137.04 \$ 13,084,218.29

	<u>Monthly Interest</u>	<u>FYTD 2020 Interest</u>
General Fund	\$ 20,611.00	\$ 44,992.68
Food Service	2,205.00	\$ 7,493.30
Auxiliary Services-Trinity	-	\$ 43.33
Auxiliary Services-St. Benedict	41.00	\$ 91.08
Blaugrund Scholarship	187.00	\$ 593.06
	<u>\$ 23,044.00</u>	<u>\$ 53,213.45</u>

Garfield Heights City Schools



Legal Fees Analysis Report - FY20



	General	BOR/BTA	GHTA	OAPSE	Special Ed	Personnel	Cell Tower	Lighting Transpt Project	Lease- Purchase Debt	Totals
July	1,240.00	2,693.00	31.00	9,114.00	9,620.00	5,923.00	753.00	1,738.00		31,112.00
August	1,716	3,573	31	744	6,117	13,454				25,635
September	3,225	4,545		248	1,662	1,643				11,323
October										-
November										-
December										-
January										-
February										-
March										-
April										-
May										-
June										-
TOTALS	\$6,181	\$10,811	\$62	\$10,106	\$17,399	\$21,020	\$753	\$1,738	\$0	\$68,070

RESOLUTION HONORING TERRANCE S. OLSZEWSKI

The Board of Education of the Garfield Heights City School District, Cuyahoga County, Ohio, met in regular session on the 21st day of October, 2019, at the offices of said Board, with the following members present:

The Treasurer advised the Board that the notice requirements of R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

_____ moved the adoption of the following Resolution:

RESOLUTION

WHEREAS, Terrance S. Olszewski ("Mr. Olszewski") served as Superintendent of the Garfield Heights City Schools from August 1, 2012 through July 31, 2019 after having served as the Garfield Heights City Schools Middle School Principal from August 1, 1998 through July 31, 2003 and High School Principal from August 1, 2003 through July 31, 2012;

WHEREAS, throughout his distinguished 21 years of service to Garfield Heights City Schools, Mr. Olszewski embodied the spirit, tenacity, and pride of the School District's Bulldog mascot;

WHEREAS, Mr. Olszewski demonstrated commitment to Garfield Heights City Schools in attending extra-curricular and athletic activities - he stood in the student section during nearly every home basketball and football game and stayed with our team at the team bench during away games; he always attended band concerts, plays, and Music Express events; he enjoyed being present at student award ceremonies to celebrate our students; Mr. Olszewski gave of his own time to be with our student groups and teams and exemplified the power of dependable presence to our students and staff;

WHEREAS, Mr. Olszewski ensured the Bulldog brand was visible within buildings and on individuals serving Garfield Heights City Schools by placing Bulldog stickers of all sizes on building walls, light switches, outlets, paper dispensers, and computers and providing Bulldog shirts, sweatshirts, baseball caps, winter hats, scarves, and other apparel as well as bumper magnets to administrators, employees, and regular vendors;

WHEREAS, Mr. Olszewski remained vigilant and visible as the Garfield Heights City Schools Superintendent by visiting each school daily to interact with staff and students, by eating lunch with students in the school cafeteria, and by directing traffic outside of school buildings on a near daily basis during school recess;

WHEREAS, Mr. Olszewski remained committed to the professional development of staff and supported individuals desiring to become the Garfield Heights City Schools next generation of leaders an opportunity to apply for open administrative positions; Mr. Olszewski also supported these individuals in acquiring the experience and skills necessary to establish themselves as successful administrators;

WHEREAS, Mr. Olszewski successfully handled numerous negotiations with unions representing classified and certified staff ensuring continued and uninterrupted delivery of educational programming to students from 2012 through 2019;

WHEREAS, Mr. Olszewski worked tirelessly to ensure Garfield Heights City Schools remains a safe learning environment through increased physical security measures in school buildings, recommending school resource officers be hired, and installation of security cameras throughout school property;

WHEREAS, Mr. Olszewski remained dedicated to using technology in and outside of the classroom to ensure 21st Century learning at Garfield Heights City Schools keeps pace with technological developments;

WHEREAS, Mr. Olszewski remained dedicated to ensuring Garfield Heights City Schools supports diversity and provides a culture of inclusivity so all students may actively and fully participate in educational programming and opportunities; Mr. Olszewski supported introduction of diversity initiatives such as Project Mosaic and actively used diversity and inclusion professionals to train staff and students regarding socio-economic, race, and LGBT issues; Mr. Olszewski also began using mediation services to bridge gaps involving parents, students, and staff on incidents and issues to foster a culture supportive of keeping students in school;

WHEREAS, Mr. Olszewski demonstrated continued commitment to caring for the social and emotional well-being of students through initiatives such as (a) Positive Behavior Intervention Supports to encourage more positive behavior and participation in the school environment by students; (b) nutritional support through breakfast, salad bar, snack programs, and implementation of more healthy lunch options; (c) establishing late arrival Thursdays to provide more teacher-based collaboration focused on customizing educational delivery based on student based data and team feedback; (d) student and staff trainings focused on increasing awareness of the need to support our students' entire well-being; and; (e) Family-Fun Nights.

WHEREAS, Mr. Olszewski implemented additional programming to further support educational opportunities for our students, adding all-day kindergarten and pre-school and supplementing musical and performing arts opportunities for students of all ages;

WHEREAS, Mr. Olszewski focused on enhancing community-based partnerships to benefit our students and the Garfield Heights community, including OverDrive Technologies, Marymount Hospitals, Jennings Hall and Senior Center, Cleveland Food Bank, and the Boys and Girls Club of Greater Cleveland, and Garfield Heights City Council; Mr. Olszewski sought opportunities to celebrate our students and families such as announcing students with athletic and academic achievements to our community at-large through district social media and at City Council meetings; and

WHEREAS, Mr. Olszewski exemplified the essence of a school leader in placing the needs of our district first in spirit and action and by leaving Garfield Heights Schools and our community in a better place than it was when he first entered our doors.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Garfield Heights City School District, County of Cuyahoga, State of Ohio, that:

Section 1: The Board acknowledges the commitment and contributions of Terrance S. Olszewski to Garfield Heights City Schools and desires to memorialize its gratitude to Mr. Olszewski for his service and legacy.

Section 2: The Board acknowledges the support and sacrifice of Lori Olszewski, Terry’s loving wife, who stood by him during his two plus decades of service to our district.

Section 3: The Board and the Garfield Heights City Schools community wishes to acknowledge and thank Mr. Olszewski for his dedicated years of service and commitment to the students of the district.

Section 4: It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings in compliance with all legal requirements, including R.C. §121.22.

_____ seconded the motion and upon roll call, the vote was as follows:

CERTIFICATION

I hereby certify that the foregoing is a true, accurate, and correct excerpt from the minutes of the regular meeting of the Board of Education of the Garfield Heights City School District held on the 21st day of October, 2019, showing the adoption of the Resolution hereinabove set forth.

Date

Al Sluka, Treasurer
Garfield City Schools
Cuyahoga County, Ohio

Employee Leaves

<i>Last</i>	<i>First</i>	<i>Bldg</i>	<i>Type</i>	<i>Date Out</i>	<i>Date Back</i>	<i>Notes</i>
Biltz	Joanne	WF	Intermittent Medical LOA	1/2/2020	1/1/2021	Intermittent Medical LOA (FMLA)
Bose	Courtney	WF	Maternity LOA	10/24/2019	2/3/2020	Maternity LOA (FMLA)
Crawford	Betty	WF	Intermittent Medical LOA	9/24/2019	9/23/2020	Intermittent Medical LOA
Eppley	Chris	EW	Unpaid LOA	11/15/2019	11/18/2019	Unpaid LOA
Gallagher	Sharon	WF	Intermittent Medical LOA	10/2/2019	10/1/2020	Intermittent Medical LOA for Family Member (FMLA)
Henderson	Vonda	ML	Medical LOA	9/9/2019	9/30/2019	Medical LOA
Keshock	Rob	WF	Intermittent Medical LOA	10/25/2019	10/24/2020	Intermittent Medical LOA for Family Members (FMLA)
Morris	Brynn	WF	Intermittent Medical LOA	9/17/2019	9/16/2020	Intermittent Medical LOA for Family Member (FMLA)
Rucker	Jeannine	Garage	Paid Admin. LOA	9/17/2019	TBD	Paid Administrative LOA
Sauer	Chris	MS	Intermittent Medical LOA	11/15/2019	11/14/2020	Intermittent Medical LOA for Family Member (FMLA)
Sauer	Kelly	LC	Intermittent Medical LOA	11/15/2019	11/14/2020	Intermittent Medical LOA for Family Member (FMLA)

Certified Salary Modifications
 2019-2020

Lname	Fname	Bldg	STEP	Current Degree/Hr	New Degree/Hr	New Modified Salary
Bartlett	Laura	WF	13	B+30	M+0	\$70,620
Burke	Andrew	LC	10	M+0	M+10	\$65,232
Cohn	Stacey	MS	13	B+0	B+10	\$60,770
Dawson	Ike	LC	10	M+0	M+10	\$65,232
Dorton-Farr	Pamela	HS	12	M+10	M+20	\$71,364
Duhanich	Timothy	MS	12	B+20	B+30	\$61,887
Dziak	Matthew	LC	9	M+10	M+20	\$64,673
Emery	Tessa	MS	8	B+0	B+20	\$53,523
Flood	Melissa	WF	18	M+20	M+30	\$79,356
Frame	Patricia	HS	19	M+0	M+10	\$76,753
Gray	Jowell	WF	8	M+20	M+30	\$63,744
Halusker	Amy	ML	12	M+20	M+30	\$72,664
Harding	Angela	MS	8	B+0	B+10	\$52,223
Horvath	Diane	WF	23	M+20	M+30	\$80,657
Humphrey	Jennifer	HS	21	M+0	M+10	\$78,055
Kaliszewski	Janet	WF	20	M+10	M+20	\$79,356
Lanse	Candice	ML	9	B+20	M+0	\$62,072
Mayausky	Emily	HS	13	M+0	M+10	\$71,922
Mazzolini	Karyn	HS	12	M+0	M+20	\$71,364
Mingus	Scott	HS	15	M+10	M+20	\$76,940
Ogorek	Dana	EW	8	M+10	M+20	\$62,444
Puchmeyer	Linda	EW	13	M+0	M+10	\$71,922
Rauschkolb	Kelly	HS	10	B+30	M+0	\$63,931
Russ	Kimberly	EW	2	B+0	B+10	\$39,957
Sandefur	Lillian	HS	9	M+0	M+10	\$63,373
Schmalz	Jennifer	WF	9	B+30	M+0	\$62,072
Sharp	Nicole	MS	16	M+10	M+20	\$78,055
Sharp	Robert	HS	15	M+10	M+20	\$76,940
Turner	Ashley	HS	7	B+10	B+20	\$50,549
Ullemeyer	Stephen	MS	15	B+0	B+10	\$63,744

STUDENT TRANSPORTATION SERVICES

The transportation policies of the Board are aimed at providing a safe, efficient and economical method of getting students to and from school. It is the desire of the Board that the transportation schedule serves the best interests of all students and the District. The Board provides transportation as required by State law.

In addition to that required by law, the Board may provide transportation to all elementary and secondary school students to the extent determined by the administration **in accordance with all statutory obligations** and approved by the Board. All regulations governing student transportation are in accordance with the Ohio School Bus Operation Regulations issued by the Ohio Department of Education, the Ohio State Highway Patrol and the Ohio Department of Public Safety and as required by State law.

The District will transport as many students as practical on school buses that meet all the state requirements for pupil transportation. In some cases, students may be transported by other means as defined by State law.

Fees may not be charged to students for routine transportation or for non-routine transportation for educational field trips provided during the school day.

The Board annually approves designated bus stops and time schedules as presented by the Superintendent/designee, and grants authority to the transportation supervisor/designee to adjust stops during the school year.

The transportation program is under the direction of the transportation supervisor who is responsible to the Superintendent. The Board directs the Superintendent/designee to develop District-level policies and procedures for the safe and efficient operation of student transportation services.

Transportation to Community, STEM, STEAM and Private Schools

The District will provide transportation for eligible students who attend community, STEM, STEAM, and private schools in compliance with State law when practical.

When transportation for any student is not practical by any means approved by State law, the Board may resolve to declare transportation impractical and offer the student payment in lieu of transportation.

[Adoption date:]

LEGAL REFS.: ORC 3327.01 through 3327.10; **3327.015**
4511.76 through 4511.78
OAC 3301-83

CROSS REFS.: EEAA, Eligibility Zones for Pupil Transportation
EEAC, School Bus Safety Program

NOTE: In all city, local and exempted village districts, the board provides transportation for resident elementary students, kindergarten through grade eight, who live more than two miles from the school of attendance and for all students with physical or mental disabilities that make walking impossible or unsafe. The transporting of high school students is optional. Students attending a joint vocational school must be provided with transportation from the high school to the JVSD. Buses used to transport students may be operated by the district, other districts or in some cases private contractors that meet the requirements for the state for pupil transportation. The approved alternative methods for transporting students are outlined in Ohio Administrative Code 3301-83-19.

House Bill 166 enacted new Ohio Revised Code 3327.015, which states that if a district provides transportation beyond the requirements of State law, it cannot reduce that level of transportation after the first day of the school year. Districts should make certain that all transportation policies are accurate and reflect local practice.

The board must provide transportation to nonpublic, community, STEM and STEAM school students on the same basis as it is provided to resident students attending district schools.

The board is not required to transport nonpublic or community school students whose travel is more than 30 minutes to school from their district school of assignment. These students are not eligible for any services, including payment in lieu of transportation in accordance with State law.

State law permits districts, upon request, to transport students in grades K-12 who do not reside in the district to a nonpublic school the student attends if the:

- 1. student's resident district is not required to transport the student because the travel time is more than 30 minutes and*
- 2. parent agrees to reimburse the nonresident district for the costs of transporting the student that exceed the amount the district receives from the state.*

File: EEA

If the nonresident district declines the request, it is required to state its reasons in writing.

It is advisable for a board to delegate to the superintendent/designee the responsibility of developing district-level policies and procedures for the daily transportation procedure. Many laws will apply in these areas.

STUDENT WELLNESS PROGRAM

The Board directs the Superintendent/designee to develop and maintain a student wellness plan in compliance with Federal law.

The student wellness plan:

1. includes goals for nutrition promotion and education, physical activity and other school-based activities designed to promote student wellness that are developed with consideration of evidence-based strategies and techniques;
2. includes nutrition guidelines for all foods provided, but not sold to students in the District during the school day in order to promote student health and reduce childhood obesity;
3. provides assurance that District guidelines for all food and beverages sold during the school day are, at a minimum, equal to the guidelines issued by the U.S. Department of Agriculture (USDA) and that marketing of foods and beverages on the school campus during the school day is prohibited for foods or beverages that do not meet the nutritional standards established by the District in accordance with USDA regulations and
4. establishes a plan of implementation and evaluation, including designating one or more persons within the District with the responsibility for ensuring that the District is compliant with Federal law.

Development of the student wellness plan must be a collaborative effort between parents, students, food service workers, physical education teachers, school health professionals, administrators, the Board and the public.

The District notifies the public of the wellness plan at least annually. The wellness plan is assessed at least once every three years and the results of the assessment are made available to the public.

~~The District reports compliance with the establishment of a wellness committee to the Ohio Department of Education by November 30 annually through the consolidated school mandate report.~~

~~If the District reports noncompliance the Superintendent/designee must provide a written explanation to the Board within 30 days explaining this noncompliance and a written plan of action for accurately and efficiently addressing the problem.~~

[Adoption date:]

LEGAL REFS.: Child Nutrition and WIC Reauthorization Act; Pub. L. No. 108-265
(Title I, Section 204), 118 Stat. 729
National School Lunch Act; 42 USC 1751 et seq.
Child Nutrition Act; 42 USC 1771 et seq.
7 CFR, Subtitle B, Chapter 11, Part 210
7 CFR 220
7 CFR 225
7 CFR 245
ORC ~~3301.68~~
3313.814
OAC 3301-91-09

CROSS REFS.: EF, Food Services Management
EFB, Free and Reduced-Price Food Services
EFF, Food Sale Standards
IGAE, Health Education
IGAF, Physical Education
KJ, Advertising in the Schools

NOTE: In response to the Reauthorization of the Child Nutrition and Women, Infants and Children Act of 2004, districts are required to develop a “school wellness” policy. Components of the program are listed in the policy.

On July 29, 2016, the U.S. Department of Agriculture (USDA) Food and Nutrition Service finalized regulations to create a framework and guidelines for locally established written wellness policies. The final rule expands the existing requirements to strengthen policies and increase transparency. The final rule became effective August 29, 2016 and it requires districts to begin developing a revised local wellness policy during the 2016-2017 school year, with full compliance by June 30, 2017.

Districts that allow the marketing of food and beverages to students must have policies that allow marketing and advertising of only those foods and beverages that meet the USDA Smart Snacks in School nutrition standards.

~~Senate Bill 216 (2018) enacted Ohio Revised Code (RC) 3301.68 requiring the Ohio Department of Education (ODE) to establish, distribute and monitor a consolidated school mandate report for school districts. Except where specifically required by law, ODE cannot require a separate report for the items included in the report. Each district must complete and file the report by November 30 annually.~~

~~The report must require each district or school to denote “yes” to indicate compliance or “no” to indicate noncompliance with the following prescribed items and to provide any other information that the department requests regarding those items:~~

- ~~• Training on the use of physical restraint or seclusion on students;~~
- ~~• Training on harassment, intimidation, or bullying;~~
- ~~• Training on the use of cardiopulmonary resuscitation and an automated external defibrillator;~~
- ~~• Training on crisis prevention intervention;~~
- ~~• The establishment of a wellness committee;~~
- ~~• The reporting of a district’s or school’s compliance with nutritional standards;~~
- ~~• Screening for hearing, vision, speech and communications, and health or medical problems and for any developmental disorders of students enrolled for the first time in kindergarten or first grade and~~
- ~~• Compliance with interdistrict and intradistrict open enrollment requirements.~~

~~If a district or school denotes “no” on any item it must provide a written explanation to the board within 30 days for why that item was not completed and a written plan of action for accurately and efficiently addressing the problem.~~

NOTE: THIS IS A REQUIRED POLICY

NO TOBACCO USE ON DISTRICT PROPERTY BY STAFF MEMBERS (Version 2)

The Board has a duty to protect and promote the health and well-being of all students and staff. The Board is acutely aware of the serious health risks associated with the use of tobacco products, both to users and nonusers, and that most tobacco use begins by the age of 18. The Board recognizes that staff and school visitors serve as role models to students and, therefore, adopts this 100% tobacco-free District policy to endorse a healthy lifestyle and prevent tobacco use.

For the purpose of this policy, “tobacco **product**” is defined to include any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette, and any other smoking product, and spit tobacco, also known as smokeless, dip, chew and snuff, in any form.

For the purpose of this policy, electronic ~~cigarettes~~ **smoking devices and vapor products** also are considered a “tobacco **product**.”

Tobacco Use Prohibited

No staff member or volunteer is permitted to smoke, inhale, **vape**, dip or chew tobacco **products** at any time, including non-school hours:

1. in any building, facility or vehicle owned, leased, rented or chartered by the District or
2. on school grounds, athletic facilities or parking lots.

No staff member or volunteer is permitted to smoke, inhale, **vape**, dip or chew tobacco **products** at any time, including non-school hours, at any school-sponsored event off campus.

Tobacco Advertisements and Promotions

Tobacco advertising is prohibited on school grounds, in all school-sponsored publications and at all school-sponsored events. Tobacco promotional items that promote the use of tobacco products, including clothing, bags, lighters and other personal articles, are not permitted on school grounds, in school vehicles or at school-sponsored events.

Providing Notice to Staff

“No Tobacco” signs will be posted throughout the District at entrances and other appropriate locations in all academic buildings, administrative spaces and athletic fields. District staff will be provided notice of this policy through staff handbooks. District vehicles will display the international “No Smoking” insignia.

Enforcement

Disciplinary measures taken against staff for violations of this policy comply with the requirements of State law, related District policies and regulations and/or the staff negotiated agreements.

Educational Reinforcement

Tobacco use prevention education is closely coordinated with the other components of the school health program. Staff responsible for teaching tobacco use prevention education have adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program.

[Adoption date:]

LEGAL REFS.: The Elementary and Secondary Education Act; 20 USC 1221 et seq.
Goals 2000: Educate America Act; 20 USC 6081 through 6084
ORC 3313.20
3794.01; 3794.02; 3794.04; 3794.06
OAC 3301-35-02; 3301-35-05

CROSS REFS.: JFCG, Tobacco Use by Students
KGC, Smoking on District Property

NOTE: This policy and information is based on model policies for districts considering 100% tobacco-free campuses. It is provided for educational purposes only and is not to be construed as a legal opinion or as a substitute for obtaining legal advice from an attorney. Readers with questions about the application of the law to specific facts are encouraged to consult legal counsel familiar with the laws of their jurisdictions.

Districts are required to have smoke-free policies. This goes beyond what is required and may be helpful to those districts choosing to go tobacco-free.

When determining disciplinary measures, districts should check negotiated agreements and may need to seek the advice of legal counsel.

File: GBK

*Electronic **smoking devices and vaping** ~~e-cigarettes~~ have increased in popularity. **While such devices are included as tobacco under Ohio’s juvenile tobacco laws (under 21 years of age),** ~~these devices are not otherwise classified as tobacco and State and Federal law do not regulate their use. are not subject to the same restrictions as other forms of tobacco or e-cigarettes.~~ Districts who want to add **electronic smoking devices and vaping** ~~e-cigarettes~~ to the definition of tobacco in this policy should review the provided permissive language. Districts may need to update postings to reflect the restrictions on the use of ~~e-cigarettes~~ **these devices.***

REMEDIAL INSTRUCTION (Intervention Services)

The educational program is designed and operated to be developmentally appropriate and avoid the necessity for intervention services. In those cases in which students have clearly not demonstrated satisfactory progress toward attaining the academic standards for their grade level, efforts are made to remedy the condition and attain the learning results sought.

The Board directs the Superintendent/designee to ensure that classroom teachers of students in kindergarten through third grades annually assess and identify the reading skills of each student who is reading below grade level. The reading skills assessment is completed by September 30 for students in grades one through three, and by November 1 for students in kindergarten. The parent or guardian is notified of each student whose reading skills are below grade level and intervention services are provided to the student.

Students who are reading below grade level are provided intensive reading instruction immediately following the identification of a reading deficiency.

The District involves the student's parent(s) and classroom teacher in developing the intervention strategy and offers to the parent(s) the opportunity to be involved in the intervention.

Intervention services are also offered to students who:

1. score below the proficient level on a fourth, fifth, sixth, seventh or eighth grade achievement test and
2. are not demonstrating academic performance at their grade level based on the results of a diagnostic assessment.

~~Any student who scores at or below the proficient level on an Ohio Graduation Test must receive intervention services.~~

The District provides all remedial supports required by law including those related to assessments and end-of-course examinations.

Certain specified students who are offered intervention services either after-hours or in summer classes are truant if they do not attend the intervention programs.

The Superintendent/designee is directed to maintain remedial instructional programs or intervention services that assist all students in meeting and maintaining minimum levels of student proficiency in communication and computation skills. These programs include procedures to evaluate student achievement related to the remedial program objectives and standards. Ongoing communication between teaching staff members and parents of students participating in remedial educational programs is coordinated by the Superintendent and the administrative staff.

The Superintendent is directed to evaluate the remedial education programs and report to the Board each school year as to their effectiveness in maintaining minimum levels of student proficiency.

[Adoption date:]

LEGAL REFS.: ORC 3301.07; 3301.0710; 3301.0711(D); 3301.0712; 3301.0715
3313.608; 3313.609; 3313.6010; 3313.6012, 3314.03
OAC 3301-35-04; 3301-35-06

CROSS REFS.: IGBEA, Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
IKE, Promotion and Retention of Students

NOTE: THIS IS A REQUIRED POLICY

This policy applies to community schools.

House Bill (HB) 166 (2019) outlined new graduation requirements for students entering ninth grade on or after July 1, 2019 (class of 2023 and beyond). The requirements include earning a “competency” score on the English language arts II and Algebra I end-of-course examinations. Students who do not earn a passing score on the first attempt must be offered remediation and supports and must retake the test at least once. If a student is unable to attain a passing score, they can demonstrate competency through alternative pathways outlined within HB 166.

PROMOTION AND RETENTION OF STUDENTS

The promotion of each student is determined individually. The decision to promote or retain a student is made on the basis of the following factors. The teacher takes into consideration: reading skill, mental ability, age, physical maturity, emotional and social development, social issues, home conditions and grade average.

Promotion procedures demand continuous analysis and study of the cumulative student case history records. Administrative guidelines must be developed and reviewed and may include the following elements.

1. A student receiving passing grades in the core courses is promoted.
2. A student having failing grades in the core courses at the end of each year is evaluated by the teachers, guidance counselor and principal for placement.
3. No conditional promotions are permitted.
4. A student having failing grades may be assigned to the next higher grade with discretion only with approval of the principal.
5. No student having passing grades, "D" or above, throughout the year is failed.
6. No student should be retained more than twice in the elementary grades, kindergarten through eighth grade.
7. Documentary and anecdotal evidence should be available to justify retention.

Any student who is truant for more than 10% of the required attendance days of the current school year and has failed two or more of the required curriculum subject areas in the current grade is retained unless the student's principal and the teachers of the failed subject areas agree that the student is academically prepared to be promoted to the next grade level.

"Academically prepared" means that the principal, in consultation with the student's teacher(s), has reviewed the student's work and records and has concluded that, in his/her judgment as a professional educator, the student is capable of progressing through and successfully completing work at the next grade level.

Any student, unless excused from taking the third grade reading assessment under Ohio Revised Code Section (RC) 3301.0711, who does not attain at least the equivalent level of achievement as required by RC 3301.0710 on the assessment, is not promoted to fourth grade unless one of the following applies:

1. The student is an ~~limited~~ English **learner** ~~proficient student~~ who has been enrolled in United States schools for less than three full school years and has had less than three years of instruction in an English as a second language program.
2. The student is a child with a disability entitled to special education and related services under RC 3323 and the student's Individualized Education Program (IEP) exempts the student from retention under this division.
3. The student demonstrates an acceptable level of performance on an alternative standardized reading assessment as determined by the Ohio Department of Education.
4. All of the following apply:
 - A. The student is a child with a disability entitled to special education and related services under RC 3323.
 - B. The student has taken the third grade English language arts achievement assessment prescribed under RC 3301.0710.
 - C. The student's IEP or 504 plan shows that the student has received intensive remediation in reading for two school years but still demonstrates a deficiency in reading.
 - D. The student previously was retained in any of grades kindergarten to three.
5. The student received intensive remediation for reading for two school years but still demonstrates a deficiency in reading and was previously retained in any of grades kindergarten to three. Students promoted under this section continue to receive intensive reading instruction in grade four. The instruction includes an altered instructional day that includes specialized diagnostic information and specific research-based reading strategies for the student that have been successful in improving reading among low-performing readers.

Intervention services are offered to students who are not making satisfactory progress toward the attainment of the statewide academic standards for their grade level.

Any student who has been retained because of results on the third grade English language assessment and who demonstrates during the academic year that he/she now is reading at or above grade level is promoted to the fourth grade pursuant to the District-level midyear promotion policy.

[Adoption date:]

LEGAL REFS.: ORC 3301.07; 3301.0710; 3301.0711; 3301.0712; 3301.0715;
3313.608; 3313.609; 3313.6010; 3313.6012
3314.03
OAC 3301-35-04; 3301-35-06

CROSS REFS.: AFI, Evaluation of Educational Resources
IGBE, Remedial Instruction (Intervention Services)
IGBEA, Reading Skills Assessments and Interventions (Third Grade Reading
Guarantee)
IGCD, Educational Options (Also LEB)

NOTE: This policy also applies to community schools.

Senate Bill (SB) 316 changed districts' option related to students who don't pass the Third Grade Reading Assessment. These changes go into effect for students who enter the third grade in the 2013-2014 school year.

In 2013, SB 21, made additional changes to retention and promotion practices under the Third Grade Reading Guarantee beginning with students who enter the third grade in the 2013/2014 school year. First, students may be excused from taking the assessment if they fall under an exception in Ohio Revised Code Section 3301.0711(C), which addresses alternate assessments determined by the student's individualized educational plan, delayed administration of assessments based on medical reasons or other good cause and ~~limited~~ English learners. ~~proficient-students~~. It also extended the time in which ~~a limited~~ English learners ~~proficient-student~~ can receive an exception to being retained from two full school years or two years of English instruction to three years for both.

THIS IS A REQUIRED POLICY

GRADUATION REQUIREMENTS

The Board desires that its standards for graduation meet or exceed the minimum standards of the Ohio Department of Education (ODE) as well as State law and, further, that our high school compares favorably with other high schools in the state that are recognized for excellence.

The requirements for graduation from high school are as follows.

<u>District Minimum</u>		<u>Statutory Graduation Requirements</u>	
English Language Arts	4 units	English Language Arts	4 units
History and government, including one-half unit of American History and one-half unit of American Government	1 unit	History and government, including one-half unit of American History and one-half unit of American Government	1 unit
Social Studies *	2 units	Social Studies *	2 units
Science, with inquiry-based lab experience, including one unit each in Physical Science and Life Sciences and one unit in Chemistry, Physics or other physical science, Advanced Biology or other life science, Astronomy, Physical Geology or other earth or space science	3 units	Science, with inquiry-based lab experience, including one unit each in Physical Science and Life Sciences and one unit in Chemistry, Physics or other physical science, Advanced Biology or other life science, Astronomy, Physical Geology or other earth or space science	3 units
Math, including one unit of Algebra II or its equivalent **	4 units	Math, including one unit of Algebra II or its equivalent **	4 units
Health	½ unit	Health	½ unit
Physical Education	½ unit	Physical Education	½ unit
Electives ***	<u>5 units</u>	Electives ***	<u>5 units</u>
Total	20 units	Total	20 units

The statutory graduation requirements also include:

1. * students entering ninth grade for the first time on or after July 1, 2017 must take at least one-half unit of instruction in the study of world history and civilizations “as part of the required social studies units”;
2. ** students entering ninth grade for the first time on or after July 1, 2015 who are pursuing a career-technical instructional track may complete a career-based pathway math course approved by ODE as an alternative to Algebra II;
3. *** student electives of any one or combination of the following: foreign language, fine arts (must complete two semesters in any of grades 7-12 unless following a career-technical pathway), business, career-technical education, family and consumer sciences, technology, agricultural education or additional English language arts, math, science or social studies courses not otherwise required under the statutory graduation requirements;
4. units earned in social studies shall be integrated with economics and financial literacy and
5. ~~passing all state required examinations.~~ **meeting the applicable competency/assessment and/or readiness criteria required by law based on date of entry into ninth grade.**

Summer School

Summer school credits are accepted toward graduation, provided that administrative approval has been given prior to registration for the course.

Educational Options

High school credit is awarded to students who successfully complete Board-approved educational options that count toward the graduation requirements and subject area requirements.

College Credit Plus and Postsecondary Enrollment Options

Credit is awarded for courses successfully completed at an accredited postsecondary institution. High school credit awarded for a course successfully completed under College Credit Plus, or where applicable the former Postsecondary Enrollment Options Program, counts toward the graduation requirements and subject area requirements of the District. If a course comparable to the course successfully completed is offered by the District, then comparable credit for the completed equivalent course is awarded. If no comparable course is offered, the District grants to the student an appropriate number of credits in a similar subject area.

Correspondence Courses

High school courses offered through correspondence courses are accepted for credit toward graduation only when they meet the following criteria.

1. Credits earned in correspondence schools directly affiliated with state universities are evaluated by the school administration for students who wish to qualify for graduation from high school.
2. Credits earned from correspondence schools not directly affiliated with an accredited college or university may not be applied toward graduation.
3. Credits earned from schools that have been established primarily for correspondence study, rather than an institution primarily for residence study, are not accepted toward graduation.

Course Work Prior to Ninth Grade

Student work successfully completed prior to the ninth grade is applied towards graduation credit if the course is taught by a teacher holding a license valid for teaching high school and is designated by the Board as meeting the high school curriculum requirements.

Physical Education Exemption

A student who, during high school, has participated in interscholastic athletics, marching band or cheerleading for at least two full seasons is not required to complete any physical education courses as a condition to graduate. However, the student is required to complete one-half unit, consisting of at least 60 hours of instruction, in another course of study.

Beginning in the 2019-2020 school year, a student who during high school, has participated in show choir for at least two full seasons is not required to complete any physical education courses as a condition to graduate. However, the student is required to complete one-half unit, consisting of at least 60 hours of instruction, in another course of study.

Junior Reserve Officer Training Corps (JROTC) Exemption

A student who has participated in JROTC for at least two full school years is not required to complete any physical education courses as a condition to graduate. In addition, the academic credit received from participating in JROTC may be used to satisfy the one-half unit of Physical Education and completion of another course is not necessary for graduation.

Community Service

The District offers community service education, which acquaints students with the history and importance of volunteer service and with a wide range of existing community needs. Community service opportunities may be considered an elective towards graduation.

Graduation Requirements Opt Out

(Choose one of the following two paragraphs.)

~~The District offers students entering the ninth grade on or after July 1, 2010, and before July 1, 2016, the ability to opt out of the graduation requirements in compliance with Board policy and regulations and all procedural requirements stipulated by the school.~~

OR

~~The District does not offer students the ability to participate in the Opt Out program.~~

[Adoption date:]

LEGAL REFS.: ORC 3301.07(D)(3)
3313.60; 3313.6014; 3313.603; 3313.605; 3313.61
3345.06
OAC 3301-35-04
3301-16-05

CROSS REFS.: IGBM, Credit Flexibility
IGCA, Summer Schools
IGCD, Educational Options (Also LEB)
IGCH, College Credit Plus (Also LEC)
IGCI, Community Service
JN, Student Fees, Fines and Charges

NOTE: Although the minimum requirements for graduation are listed in the policy as 20 units of credit, boards are permitted to require more than 20 units in order for its students to graduate from high school and should edit this policy accordingly. District requirements should be reflected in the district minimum column.

*Senate Bill (SB) 311, passed in 2006, permits boards to adopt a policy that excuses from high school physical education those students who have participated in interscholastic athletics, cheerleading or marching band for at least two full seasons. However, excused (exempted) students must complete one-half unit of at least 60 hours of instruction in another course of study in order to graduate from high school. **House Bill (HB) 166 (2019) added show choir to the list of approved activities noted above.***

HB 166 also added language to Ohio Revised Code 3313.603 stating that if a district requires a foreign language as an additional graduation requirement, a student may apply one unit of instruction in computer coding to satisfy one unit of foreign language. If more than one unit of computer coding is used to satisfy the foreign language requirement, the courses must be sequential and progressively more difficult.

HB 290, passed in 2009, adds participation in Junior Reserve Officer Training Corps (JROTC) programs approved by the United States Congress to the list of permitted electives within the Ohio Core curriculum. Boards may also excuse (exempt) participating students from high school physical education courses if participation in JROTC is for at least two full years.

In addition, under HB 290, boards are permitted to grant high school credit for two full years of participation in JROTC without the student having to take another course of study in order to graduate from high school.

Based on the date of entry into the ninth grade, students are subject to different assessment/competency and readiness criteria for graduation. Districts should be familiar with these criteria and the different pathways available under the law and utilize resources provided by the Ohio Department of Education.

THIS IS A REQUIRED POLICY

~~*HB 487 in 2014 sets forth three diploma pathways in addition to the regular curriculum requirements. These diploma pathways appear in RC 3313.618, and apply to students entering ninth grade for the first time on or after July 1, 2014. In order to qualify for a high school diploma, eligible students must satisfy at least one of the following conditions: 1) be remediation free on each of the nationally standardized assessments in English, mathematics and reading; 2) attain a cumulative score of 18 points on the seven end-of-course examinations or 3) attain a score that demonstrates workforce readiness and employability on a nationally recognized job skills assessment and obtain either an industry-recognized credential or license issued by a state agency or board for practice in a vocation that requires an examination for issuance of that license.*~~

File: IKF

~~*HB 64 required the State Board of Education (SBOE) to adopt new rules permitting students who began ninth grade before July 1, 2014 who are subject to the Ohio Graduation Test requirements, graduation choices that incorporate these new graduation options. The SBOE adopted Ohio Administrative Code 3301-16-05, effective January 1, outlining additional assessment options for these students.*~~

REMOVE

**GRADUATION REQUIREMENTS
 (Opt Out)**

~~Students entering ninth grade on or after July 1, 2010, and before July 1, 2016, may qualify for participation in the graduation requirements Opt Out program. Eligible students may graduate without having completed the requirements for graduation prescribed by State law. Students wishing to participate in this program must have attended high school for two years.~~

~~A student wishing to participate and his or her parent(s) or guardian must sign and file written consent to the student's graduating without completion of the requirements for graduation and acknowledgement that one consequence of failure to complete the requirements for graduation is ineligibility to enroll in most state universities in Ohio without further course work.~~

~~The minimum requirements for graduation from high school under the Opt Out are as follows.~~

Minimum (students entering ninth grade on or after July 1, 2010 and before July 1, 2014)

Minimum (students entering ninth grade on or after July 1, 2014 and before July 1, 2016)

English Language Arts	4 units	English Language Arts	4 units
Social Studies, including one half unit of American History and one half unit of American Government	3 units	Social Studies, including one half unit of American History and one half unit of American Government	3 units
Science, including one unit each in Physical Science and Biology	3 units	Science, including one unit each in Physical Science and Biology*	3 units
Math	4 units	Math**	4 units
Health	½ unit	Health	½ unit
Physical Education	½ unit	Physical Education	½ unit
Electives***	5 units	Electives***	5 units
Total	20 units	Total	20 units

File: IKF-R

~~* The required science units must include inquiry-based laboratory experience that engages students in asking valid scientific questions and gathering and analyzing information.~~

~~** One of the four required units must be one of the following: probability and statistics, computer programming, applied mathematics or quantitative reasoning, or any other course approved by the Ohio Department of Education.~~

~~*** Each student's electives shall include at least one unit, or two half units chosen from among the areas of business/technology, fine arts, and/or foreign language.~~

~~The District retains the authority to increase these minimum requirements in compliance with State law. Under State law, the District may stipulate any of the following:~~

- ~~1. a minimum high school curriculum that requires more than 20 units of academic credit to graduate;~~
- ~~2. an exception to the District's minimum high school curriculum that is similar to the graduation requirements Opt Out, but with additional requirements, which may include the requirement that the student successfully complete more than the minimum curriculum listed above or~~
- ~~3. that no exception comparable to the graduation requirements Opt Out is available within the District.~~

~~The student and parent/guardian must also agree to fulfill any procedural requirements stipulated by the school to ensure informed consent and facilitate orderly filing of statements required under State law.~~

~~Additionally, participation in the program requires the student, the student's parent or guardian and a representative of the student's high school to jointly develop student success plan for the student. The student's success plan must specify that the student will do one of the following:~~

- ~~matriculate to a two-year degree program;~~
- ~~acquire a business and industry credential or~~
- ~~enter an apprenticeship.~~

~~The student's high school provides counseling and support for the student related to the student's success plan during the remainder of the student's high school experience.~~

(Approval date:)

REMOVE

GRADUATION REQUIREMENTS
(Opt Out Informed Consent Agreement)

~~I understand that participation in the graduation opt out program will result in graduation without completion of the graduation requirements. I also acknowledge that one consequence of failure to complete the graduation requirements is ineligibility to enroll in most state universities in Ohio without completion of further course work. I hereby agree to accept and abide by the policies, rules and regulations of the Board of Education and to fulfill any procedural requirements stipulated by the school.~~

~~Student's Signature~~ _____ ~~Date~~ _____

~~Parent/Guardian Signature~~ _____ ~~Date~~ _____

TRUANCY

The Board endeavors to reduce truancy through cooperation with parents, diligence in investigating the causes of absence and use of strict guidelines in regard to tardiness and unexcused absence.

When the Board determines that a student has been truant and that the parent, guardian or other person having care of a child has failed to ensure the child's attendance at school, State law authorizes the Board to require the parent to attend a specified educational program.

This program has been established according to the rules adopted by the State Board of Education for the purpose of encouraging parental involvement in compelling the child's attendance at school.

On the request of the Superintendent, or when it comes to the attention of the school attendance officer or other appropriate officer of the District, the designated officer must investigate any case of supposed truancy within the District and must warn the child, if found truant, and the child's parent in writing of the legal consequences of being a "habitual" truant.

A "habitual truant" is any child of compulsory school age who is absent without a legitimate excuse for 30 or more consecutive hours, 42 or more hours in one month or 72 or more hours in a school year.

The parent is required to have the child attend school immediately after notification. If the parent fails to get the child to attend school, the attendance officer or other appropriate officer, if directed by the Superintendent or the Board, must send notice requiring the child's parent to attend a parental education program.

Regarding "habitual truants," the Board must take as an intervention strategy any appropriate action contained in Board policy.

The Board directs the administration to develop intervention strategies that include all of the following actions if applicable:

1. providing a truancy intervention plan meeting State law requirements for any student who is excessively absent from school;
2. providing counseling for a habitual truant;
3. requesting or requiring a parent having control of a habitual truant to attend parental involvement programs;
4. requesting or requiring a parent of a habitual truant to attend truancy prevention mediation programs;

5. notification to the registrar of motor vehicles or
6. taking appropriate legal action.

The attendance officer provides notice to the parent of a student who is absent with a **nonmedical excuse** or without excuse for 38 or more hours in one school month or 65 or more hours in a school year within seven days after the date of the absence triggering the notice. At the time of notice, the District may take any appropriate action as outlined in this policy as an intervention strategy.

Absence Intervention Plan

Beginning with the 2017-2018 school year, when a student's absences surpass the threshold for a habitual truant, the principal or the Superintendent assigns the student to an absence intervention team within 10 days of the triggering event. The absence intervention team must be developed within seven school days of the triggering event and is based on the needs of the individual student. The team must include a representative from the student's school or District, a representative from the student's school or District who knows the student and the student's parent or their designee, and also may include a school psychologist, counselor, social worker or representative of an agency designed to assist students and their families in reducing absences. During the seven days while developing the team, the Superintendent or principal makes at least three meaningful, good faith attempts to secure participation of the student's parent. If the student's parent is unresponsive the District investigates whether the failure to respond triggers mandatory reporting to the appropriate children's services agency and instructs the absence team to develop the intervention plan without the parent.

Within 14 school days after a student is assigned to a team, the team develops a student specific intervention plan to work to reduce or eliminate further absences. The plan includes, at minimum a statement the District will file a complaint in juvenile court not later than 61 days after the date the plan is implemented if the student refuses to participate or fails to make satisfactory progress. The District makes reasonable efforts to provide the student's parent with written notice of the plan within seven days of development.

The absence intervention plan for a student may include contacting the juvenile court to have a student informally enrolled in an alternative to adjudication. The Board directs the Superintendent to develop written procedures regarding the use of and selection process for offering these alternatives to ensure fairness.

If the student becomes habitually truant within 21 school days prior to the last day of instruction of a school year, the District may either assign a school official to work with the student's parent to develop an intervention plan during the summer and implement the plan no later than seven days prior to the first day of instruction of the next school year, or reconvene the absence intervention process on the first day of instruction of the next school year.

Filing a Complaint with Juvenile Court

Beginning with the 2017-2018 school year, the attendance officer must file a complaint against the student in juvenile court on the 61st day after implementation of the absence intervention plan when:

1. the student's absences have surpassed the threshold for a habitual truant;
2. the District has made meaningful attempts to re-engage the student through the absence intervention plan, other intervention strategies and any offered alternatives to adjudication and
3. the student has refused to participate in or failed to make satisfactory progress on the plan or any offered intervention strategies or alternatives to adjudication as determined by the absence intervention team.

If the 61st day after intervention falls on a day during the summer months, the District may extend the implementation of the plan and delay the filing of the complaint for an additional 30 days after the first day of instruction of the next school year.

Unless the absence intervention team determines the student has made substantial progress on their absence intervention plan, the attendance officer must file a complaint against the student in juvenile court if the student is absent without legitimate excuse for 30 or more consecutive hours or 42 or more hours during a school month at any time during the implementation phase of the intervention plan or other intervention strategy.

[Adoption date:]

LEGAL REFS.: ORC 3313.663; 3313.668
3321.03 through 3321.04; 3321.07 through 3321.09; 3321.19; 3321.191;
3321.22; 3321.38
OAC 3301-47-01

CROSS REFS.: JED, Student Absences and Excuses
JEG, Exclusions and Exemptions from School Attendance
JK, Employment of Students

NOTE: House Bill 410 (2016) made significant changes to district requirements for managing truancy effective with the 2017-2018 school year. When developing truancy policies, districts are required to consult with the judge of the juvenile court of the county or counties in which the district is located, parents, guardians, or other persons having care of the students attending school in the district and appropriate state and local agencies.

Districts with a chronic absenteeism rate of less than 5% as reflected on the most recent state report card are exempt from the requirement to assign students to an absence intervention team and instead must take any appropriate action as an intervention strategy outlined in board policy.

THIS IS A REQUIRED POLICY

STUDENT SUSPENSION

The Superintendent, principals, assistant principals and other designated administrators may suspend a student from school for disciplinary reasons outlined in the student code of conduct. A student cannot be suspended from school solely because of unexcused absences. No period of suspension is for more than 10 school days. If, at the time a suspension is imposed, fewer than 10 days remain in the school year, the Superintendent cannot apply any or all of the period of suspension to the following year.

The Superintendent may instead require a student to perform community service or another alternative consequence for the number of hours remaining in the student's suspension. The Board directs the Superintendent to develop a list of alternative consequences that may be used. If the student is required to perform community service or another alternative consequence during the summer, he/she will be required to begin serving the consequence during the first full weekday of summer break. If a student fails to complete the community service or assigned alternative consequence, the Superintendent may determine the next course of action but still cannot require the student to serve the remaining time of the out-of-school suspension at the beginning of the following school year.

Beginning with the 2019-2020 academic year, the District will reduce the number of out-of-school suspensions for non-serious offenses, as defined by State law, for students in grades pre-K through three in accordance with State law. Such out-of-school suspensions will be eliminated by the 2021-2022 school year.

Whenever possible, principals will consult with a mental health professional under contract with the District or school prior to suspending a student in grades pre-K through three. If needed, the principal or mental health professional will assist the student's parent in locating additional mental health services.

The District permits students to complete any classroom assignments missed due to suspension. Students will receive at least partial credit upon completion of any assignment missed due to suspension. The Board directs the Superintendent to develop written procedures for completing and grading these assignments. Grade reductions are permitted, but students will not receive a failing grade on a completed assignment solely due to the student's suspension.

The guidelines listed below are followed for all out-of-school suspensions.

1. The student is informed in writing of the potential suspension and the reasons for the proposed action.
2. The student is provided an opportunity for an informal hearing to challenge the reason for the intended suspension and explain his/her actions.

3. An attempt is made to notify the parent(s) by telephone if a suspension is issued.
4. Within one school day, a letter is sent to the parent(s) stating the specific reasons for the suspension and including notice of the right to appeal such action.
5. Notice of this suspension is sent to the:
 - A. Superintendent and
 - B. student's school record (not for inclusion in the permanent record).
6. Permanent Exclusion — If the offense is one for which the District may seek permanent exclusion, the notice contains that information.

Appeal Procedure

Should a student or a student's parent(s) choose to appeal the principal's suspension, he/she must do so within 10 calendar days of the notice of suspension. The appeal shall be in writing and made to the Superintendent. If dissatisfied with the Superintendent's decision, an appeal may be made to the Board. At the request of the student or of the student's parent(s) or attorney, the meeting may be held in executive session. All witnesses are sworn and a verbatim record is kept of the hearing. The decision of the Board shall be acted upon at a public meeting. The student may be excluded from school during the appeal process.

Appeal to the Court

Under State law, appeal of the Board's or its designee's decision may be made to the Court of Common Pleas.

[Adoption date:]

LEGAL REFS.: ORC 3313.66; 3313.661; 3313.662; 3313.668

CROSS REFS.: IGCI, Community Service
JEGA, Permanent Exclusion
JFC, Student Conduct (Zero Tolerance)
JFCEA, Gangs
JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)
JFCJ, Weapons in the Schools
JG, Student Discipline
JGE, Student Expulsion

NOTE: House Bill (HB) 410 (2016) prohibits districts from extending a suspension into the next school year if there are less than 10 days remaining in the current school year. The superintendent may instead require the student to complete community service or another alternative consequence determined appropriate. Districts also are prohibited from disciplining a student based solely on the basis of the student being absent from school without legitimate excuse.

HB 318 (2018) restricts out-of-school suspensions and expulsions for students in grades pre-K through three unless the behavior rises to a certain level specified in State law. It is recognized that these forms of discipline are commonly used as a behavior management tool and therefore the General Assembly established a gradual phase in.

For each of the school years 2018-2019, 2019-2020, 2020-2021 and 2021-2022 each school district must report to Ohio Department of Education (ODE) the number of out-of-school suspensions and expulsions issued to a student in grades pre-K through three categorized by the following offenses:

- *Type 1 - A serious offense for which suspension or expulsion is required or authorized by law*
- *Type 2 - An offense not classified as a Type 1 serious offense, but for which the school determined suspension or expulsion was necessary to protect the immediate health and safety of the student, the student's classmates, or the staff and teachers*
- *Type 3 - Any other offense not described above*

Using the numbers reported for the 2018-2019 school year as a baseline each district must reduce the number of Type 3 suspensions and expulsions according to the following schedule to be in compliance with the revised law:

- *2017-2018 and 2018-2019 – 0% reduction in Type 3 suspensions and expulsions*
- *2019-2020 – 25% reduction in Type 3 suspensions and expulsions*
- *2020-2021 – 50% reduction in Type 3 suspensions and expulsions*
- *2021-2022 – 100% reduction in Type 3 suspensions and expulsions*

For the 2021-2022 school year and going forward all suspensions and expulsions for students in any of grades pre-K through three can only be for Type 1 or Type 2 offenses. Type 3 offenses must be at zero.

Reporting after the 2021-2022 school year will only be required if ODE determines that continued reporting of the information is needed to effectively carry out the requirements of HB 318.

HB 477 addresses the potential liability related to the procurement of mental health services for students. Under amended Ohio Revised Code 3313.668 a school district, school board member, or district employee is not liable for damages in a civil action for injury, death, or loss to person or property allegedly arising from a district employee's decision not to procure mental health services for a suspended or expelled student. There is an exception to this liability protection where the decision is made with malicious purpose, in bad faith, or in wanton or reckless manner. This new language does not eliminate, limit or reduce any other immunity or defense to which the district, board member, or employee may be entitled to under the law.

HB 491 requires boards to adopt a policy establishing parameters for completing and grading assignments missed due to a student's suspension. The policy must permit the completion of classroom assignments missed and students must receive at least partial credit for completed assignments. The policy may permit grade reductions and must prohibit the receipt of a failing grade solely on account of the student's suspension. Districts may further customize this policy to reflect parameters or outline in detail in student handbooks.

THIS IS A REQUIRED POLICY

STUDENT EXPULSION

At times, the behavior of a student can be considered so serious as to justify total removal from the educational program for a prolonged period of time. Actions meriting expulsion are outlined in the student code of conduct. A student cannot be expelled from school solely because of unexcused absences. Only the Superintendent may expel a student. Expulsion is the removal of a student for more than 10 days, but not more than one year. An expulsion can extend beyond the end of the school year if there are fewer school days than expulsion days remaining. The Superintendent may apply any remaining part or all of the period of the expulsion to the following school year.

The Superintendent may require a student to perform community service in conjunction with or in place of an expulsion. The Board may adopt guidelines to permit the Superintendent to impose a community service requirement beyond the end of the school year in lieu of applying the expulsion into the following school year.

Whenever possible, principals will consult with a mental health professional under contract with the District or school prior to expelling a student in grades pre-K through three. If needed, the principal or mental health professional will assist the student's parent in locating additional mental health services.

Beginning with the 2019-2020 academic year, the District will reduce the number of expulsions for non-serious offenses, as defined by State law, for students in grades pre-K through three in accordance with State law. Such expulsions will be eliminated by the 2021-2022 school year.

The Superintendent shall give the student and parent(s) written notice of the intended expulsion, including reasons for the intended expulsion. The student and parent(s) or representative have the opportunity to appear on request before the Superintendent/designee to challenge the action or to otherwise explain the student's actions. This notice shall state the time and place to appear, which must not be fewer than three days nor more than five days after the notice is given.

Within 24 hours of the expulsion, the Superintendent shall notify the parent(s) of the student and the Treasurer.

The notice shall include the reasons for the expulsion, the right of the student or parent(s) to appeal to the Board or its designee, the right to be represented at the appeal and the right to request that the hearing be held in executive session.

The Superintendent will initiate expulsion proceedings against a student who has committed an act that warrants expulsion even if the student withdraws from school before the Superintendent has held the hearings or made the decision to expel the student.

Permanent Exclusion

If the offense is one for which the District may seek permanent exclusion, the notice shall contain that information.

Appeal to the Board

A student or a student's parent(s) may appeal the expulsion by the Superintendent to the Board or its designee. The expulsion appeal must be within 14 calendar days after the notice of intent to expel was provided to the student, parent, guardian or custodian. The appeal request shall be in writing to the Treasurer and at the request of the student or of the student's parent(s) or attorney, the meeting may be held in executive session. The student may be represented in all such appeal proceedings and is granted a hearing before the Board or its designee. All witnesses are sworn and a verbatim record is kept of the hearing. The decision of the Board shall be acted upon at a public meeting. The student may be excluded from school during the appeal process.

Appeal to the Court

Under State law, the decision of the Board may be further appealed to the Court of Common Pleas.

Any student who is expelled from school for more than 20 days or into the following semester or school year is referred to an agency that works towards improving the student's attitudes and behavior. The Superintendent provides the student and his/her parent(s) with the names, addresses and telephone numbers of the public and private agencies providing such services.

[Adoption date:]

LEGAL REFS.: ORC Chapter 2506
3313.66; 3313.661; 3313.662; 3313.668

CROSS REFS.: ECAB, Vandalism
IGCI, Community Service
JEGA, Permanent Exclusion
JFC, Student Conduct (Zero Tolerance)
JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)
JFCJ, Weapons in the Schools
JG, Student Discipline
JGD, Student Suspension
JGDA, Emergency Removal of Student

NOTE: House Bill (HB) 410 (2016) prohibits districts from disciplining a student based solely on the basis of the student being absent from school without legitimate excuse.

HB 318 (2018) restricts out-of-school suspensions and expulsions for students in grades pre-K through three unless the behavior rises to a certain level specified in State law. It is recognized that these forms of discipline are commonly used as a behavior management tool and therefore the General Assembly established a gradual phase in.

For each of the school years 2018-2019, 2019-2020, 2020-2021 and 2021-2022 each school district must report to Ohio Department of Education (ODE) the number of out-of-school suspensions and expulsions issued to a student in grades pre-K through three categorized by the following offenses:

- Type 1 - A serious offense for which suspension or expulsion is required or authorized by law*
- Type 2 - An offense not classified as a Type 1 serious offense, but for which the school determined suspension or expulsion was necessary to protect the immediate health and safety of the student, the student's classmates, or the staff and teachers*
- Type 3 - Any other offense not described above*

Using the numbers reported for the 2018-2019 school year as a baseline each district must reduce the number of Type 3 suspensions and expulsions according to the following schedule to be in compliance with the revised law:

- 2017-2018 and 2018-2019 – 0% reduction in Type 3 suspensions and expulsions*
- 2019-2020 – 25% reduction in Type 3 suspensions and expulsions*
- 2020-2021 – 50% reduction in Type 3 suspensions and expulsions*
- 2021-2022 – 100% reduction in Type 3 suspensions and expulsions*

For the 2021-2022 school year and going forward all suspensions and expulsions for students in any of grades pre-K through three can only be for Type 1 or Type 2 offenses. Type 3 offenses must be at zero.

Reporting after the 2021-2022 school year will only be required if ODE determines that continued reporting of the information is needed to effectively carry out the requirements of HB 318.

HB 477 addresses the potential liability related to the procurement of mental health services for students. Under amended Ohio Revised Code 3313.668 a school district, school board member, or district employee is not liable for damages in a civil action for injury, death, or loss to person or property allegedly arising from a district employee's decision not to procure mental health services for a suspended or expelled student. There is an exception to this liability protection where the decision is made with malicious purpose, in bad faith, or in wanton or reckless manner. This new language does not eliminate, limit or reduce any other immunity or defense to which the district, board member, or employee may be entitled to under the law.

THIS IS A REQUIRED POLICY

TOBACCO USE BY STUDENTS

The Board has a duty to protect and promote the health and well-being of all students and staff. The Board is acutely aware of the serious health risks associated with the use of tobacco products, both to users and nonusers, and that most tobacco use begins by the age of 18. Therefore, the Board adopts this 100% tobacco-free District policy to endorse a healthy lifestyle and prevent tobacco use.

~~For the purpose of this policy,~~ “Tobacco” is defined as **any product made or derived from tobacco or containing any form of nicotine, if it is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled or ingested by any other means including but not limited to:** ~~to include~~ any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette, alternative nicotine products, electronic ~~cigarettes~~ **smoking devices, vapor products,** and any other smoking product, and spit tobacco, also known as smokeless, dip, chew and snuff, in any form.

Tobacco Use Prohibited

No student is permitted to smoke, inhale, **vape**, dip or chew tobacco at any time, including non-school hours:

1. in any building, facility or vehicle owned, leased, rented or chartered by the District or
2. on school grounds, athletic facilities or parking lots.

No student is permitted to smoke, inhale, **vape**, dip or chew tobacco at any time, including non-school hours, at any school-sponsored event off campus.

Additionally, no student is permitted to possess cigarettes, **lighters or** other tobacco products **including: filters, rolling papers, pipes, blunt or hemp wraps and liquids used in electronic smoking devices,** ~~papers used to roll cigarettes, lighters or other paraphernalia~~ at any time.

Providing Notice

“No Tobacco” signs will be posted throughout the District at entrances and other appropriate locations in all academic buildings, administrative spaces and athletic fields. Students are provided notice of this policy through student handbooks. District vehicles will display the international “No Smoking” insignia. Announcements will be made during home athletic events both before the event and during intermission, as well as at all school functions where deemed appropriate. School programs will include a written reminder of the no tobacco use on District property policy.

Students and parents are given copies of the standards of conduct and statement of disciplinary sanctions, and notified that compliance with the standards of conduct is mandatory.

Enforcement

Disciplinary measures taken against students for violations of this policy comply with the requirements of Federal and State law and related District policies and regulations. Specific measures are outlined in the student code of conduct.

Educational Reinforcement

Tobacco use prevention education is closely coordinated with the other components of the school health program. Staff responsible for teaching tobacco use prevention education have adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program. Preparation and professional development activities provide basic knowledge about the effects of tobacco use and effects of peer pressure on tobacco use combined with skill practice in effective instructional techniques and strategies and program-specific activities.

[Adoption date:]

LEGAL REFS.: The Elementary and Secondary Education Act; 20 USC 1221 et seq.
Goals 2000: Educate America Act; 20 USC 6081 through 6084
ORC 3313.66; 3313.661; 3313.751
3794.01; 3794.02; 3794.04; 3794.06
OAC 3301-35-02; 3301-35-04

CROSS REFS.: JFA, Student Due Process Rights
JFC, Student Conduct (Zero Tolerance)
JGD, Student Suspension
JGE, Student Expulsion
Student Handbooks

NOTE: This policy and information is based on model policies for district considering 100% tobacco-free campuses. It is provided for educational purposes only and is not to be construed as a legal opinion or as a substitute for obtaining legal advice from an attorney. Readers with questions about the application of the law to specific facts are encouraged to consult legal counsel familiar with the laws of their jurisdictions.

Districts are required to have smoke-free policies. This goes beyond and may be helpful to those districts choosing to go tobacco-free.

*House Bill (HB) 144 (2014) added alternative nicotine products and electronic cigarettes to the juvenile tobacco laws. **HB 166 expanded juvenile tobacco laws to include anyone under age 21 and also updated the definitions of these products to specifically refer to vaping devices and more comprehensively include various nicotine containing devices.***

Disciplinary sanctions for tobacco use should be placed in the Student Code of Conduct.

THIS IS A REQUIRED POLICY

NO TOBACCO USE ON DISTRICT PROPERTY

The Board has a duty to protect and promote the health and well-being of all students and staff. The Board is acutely aware of the serious health risks associated with the use of tobacco products, both to users and nonusers, and that most tobacco use begins by the age of 18. The Board recognizes that staff and school visitors serve as role models to students and, therefore, adopts this 100% tobacco-free District policy to endorse a healthy lifestyle and prevent tobacco use.

For the purpose of this policy, “tobacco **product**” is defined to include any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette and any other smoking product, and spit tobacco, also known as smokeless, dip, chew and snuff, in any form.

For the purpose of this policy, **electronic smoking devices and vapor products also electronic-cigarettes** are considered a “tobacco **product**.”

Tobacco Use Prohibited

No volunteer or school visitor is permitted to smoke, inhale, **vape**, dip or chew tobacco **products** at any time, including non-school hours:

1. in any building, facility or vehicle owned, leased, rented or chartered by the District or
2. on school grounds, athletic facilities or parking lots.

Tobacco Advertisements and Promotions

Tobacco advertising is prohibited on school grounds, in all school-sponsored publications and at all school-sponsored events. Tobacco promotional items that promote the use of tobacco products, including clothing, bags, lighters and other personal articles, are not permitted on school grounds, in school vehicles or at school-sponsored events.

Providing Notice

“No Tobacco” signs will be posted throughout the District at entrances and other appropriate locations in all academic buildings, administrative spaces and athletic fields. District vehicles will display the international “No Smoking” insignia. Announcements will be made during home athletic events both before the event and during intermission, as well as at all school functions where deemed appropriate. School programs will include a written reminder of the no tobacco use on District property policy.

File: KGC

*Electronic ~~e-cigarettes~~ ~~(e-cigarettes)~~ **smoking devices and vaping** have increased in popularity. **While such devices are included as tobacco under Ohio's juvenile tobacco laws (under 21 years of age)** ~~These devices are not otherwise classified as tobacco and State and Federal law do not regulate their use. are not subject to the same restrictions as other forms of tobacco or e-cigarettes.~~ Districts ~~who~~ **that** want to add **electronic smoking devices and vaping** ~~e-cigarettes~~ to the definition of tobacco in this policy should review the provided permissive language. Districts may need to update postings to reflect the restrictions on the use of **these devices** ~~e-cigarettes~~.*

THIS IS A REQUIRED POLICY

SCHOOL PROPERTIES DISPOSAL

The Board believes that the efficient administration of the District requires disposition of property and goods no longer necessary for the maintenance of the educational program or operation of the District.

The Board recognizes that most unused property of the District has value and that it may be practical to retain such property for a period of time. Once property is no longer needed for school purposes currently or in the future, it should be slated for disposal at the Superintendent's discretion. State law governs the retention and method of disposal of the Board's property. Property and goods purchased with federal funds also are subject to the disposal requirements outlined in the Uniform Guidance issued by the U.S. Office of Management and Budget. Therefore, the Board follows the procedures required by the various statutes governing the disposal of real or personal property.

The Board follows the procedures set forth in State and Federal law for the disposal of real or personal property at the minimum dollar value set forth in the statute on the date the Board decides to dispose of the property. The Board is required to offer its real property for sale to all community schools, college-preparatory boarding schools, STEM and STEAM schools for the period of time set forth in law. High-performing community schools as defined by State law, are given first priority. If a high-performing community school is not interested in buying the property, the Board then proceeds with offers to purchase from other start-up community schools operating in the District, college-preparatory boarding schools, STEM and STEAM schools located within the territory of the District. If no community school, college-preparatory boarding school, STEM or STEAM school is interested in buying the property, the Board may sell its real or personal property at a public auction, following specific statutory requirements if the property exceeds \$10,000 in value. If this statutory threshold is changed by the legislature, the Board and administration's responsibility changes automatically to reflect the new minimum statutory dollar value.

The Board directs the periodic review of all District property and authorizes the disposition by sale, donation, trade or discard of any property not required for school purposes.

The District complies with State law regarding the sale or lease of unused school facilities to high-performing community schools, community schools, college-preparatory boarding schools, STEM and STEAM schools.

Disposal of Property Valued at Less Than the Dollar Value Set Forth in State Law

For the disposal of property that is not governed by Federal law, the Ohio Revised Code or administrative regulations, the administration is required to follow these procedures:

1. The Superintendent determines that the value of the property is less than the value set forth in State and Federal law when applicable. The property is valued pursuant to a reasonable method as determined by the Superintendent.

2. The Board is notified when real or personal property is no longer needed for school purposes and directs that the property be sold.
3. The Superintendent sells the property to a start-up community school or by bids, general sale, negotiated sale or by trade as determined by the Superintendent or the Board on an individual basis.

[Adoption date:]

LEGAL REFS.: ORC 131.09
3313.17; 3313.37; 3313.40; 3313.41; 3313.411; 3313.413
3314.051
5705.10
2 C.F.R. Part 200

CROSS REFS.: DECA, Administration of Federal Grant Funds
FL, Retirement of Facilities

NOTE: Any appraisals required by State law must be not more than one year old. Intent to purchase or lease the property must be provided to the treasurer, and only qualified parties who have provided intent to purchase or lease to the treasurer may participate in any resulting auctions or lotteries.

If the district decides to dispose of real property that exceeds \$10,000 in value, the district must offer to sell it to all community schools, college-preparatory boarding schools, STEM and STEAM schools in the district's territory for one period of 60 days. No later than 60 days after the district board makes the offer, interested governing authorities, boards of trustees or governing bodies must notify the district treasurer of the intent to purchase. High-performing community schools as defined by State law are given first priority. If more than one governing authority of a high-performing community school notifies the district treasurer of its intention to purchase the property, the board must conduct a public auction. Only the schools that notified the district treasurer are eligible to bid at the auction. If a high-performing community school is not interested in buying the property within 60 days of the offer, the Board is then required to proceed with offers from all other start-up community schools, college-preparatory boarding schools, STEM or STEAM schools within the district's territory. The sale must be for fair market value, as determined by a property appraisal not more than one year old. If more than one community school, college-preparatory boarding school, STEM or

STEAM school notifies the district treasurer of its intention to purchase within 60 days, the district will conduct a public auction. Only entities that notified the district treasurer of their intent to purchase are eligible to bid at the auction. If no community schools, college-preparatory boarding schools, STEM or STEAM schools notify the district treasurer of their intention to purchase the property within 60 days, the district may dispose of the real property in compliance with State law.

HB 64 (15) prohibits community schools and college-preparatory boarding schools that have purchased property from districts from, within five years, selling any property purchased under the requirement that districts first offer unused school facilities to them. The provision goes on to add the exception that such property may be sold within five years, only if it is sold or transferred to another community school or college-preparatory boarding school located within the territory of the district that initially made the sale.

*There are specific requirements regarding “unused school facilities.” Unused school facilities are facilities that have been used by the district for school operations since July 1, 1998, but have not been used in that capacity for ~~two years~~ **one year**. Districts also must offer these facilities to all community schools, college-preparatory boarding schools, STEM and STEAM schools within the district for sale or lease for one period of 60 days. First priority is to be given to the governing authorities of high-performing community schools that are located within the territory of the district.*

If, within 60 days, a high-performing community school notifies the district treasurer in writing of the intention to purchase the district must sell the real property to that community school for fair market value. If, within 60 days, more than one high-performing community school states its intention to purchase by notifying the treasurer, the district must hold a public auction for the real property, but it is important to note that the district is not required to accept a bid for less than the appraised fair market value of the property, as determined by a property appraisal that is not more than one year old. Only qualified parties who notified the treasurer of their intent to purchase the property are eligible to bid at auction. If no high-performing community schools are interested in the property, the district must then proceed with offers from other start-up community schools, college-preparatory boarding schools, STEM and STEAM schools within the district’s territory.

If, within 60 days, a high-performing community school notifies the district treasurer of its intention to lease unused facilities, the district must lease to that community school for the fair market value of a lease on the real property. Fair market value is determined by a property appraisal that is not more than one year old. If, within 60 days more than one high-performing community school within the

district sends a written intention to lease the property to the treasurer, the district must conduct a lottery to determine to which community school the district will award the lease. Only qualified parties who have notified the treasurer of their intent to lease the property will be eligible for participation in the lottery. If no high-performing community schools are interested in the property, the district treasurer must then proceed with offers from other start-up community schools, college-preparatory boarding schools, STEM and STEAM schools within the district's territory. It is important to note that districts that have outstanding leases with entities other than community schools or college-preparatory boarding schools may renew those leases. Nothing in the statute affects current lease agreements between the district and other entities.

If, within 60 days, no community school, college-preparatory boarding school, STEM or STEAM school accepts the offer to lease or buy the property, the district may offer it to any other entity, in accordance with State law.

ELIGIBILITY ZONES FOR PUPIL TRANSPORTATION

The Board provides transportation for resident elementary students in grades kindergarten through eight, who live more than two miles from school, and for all students with physical or mental disabilities that make walking impossible or unsafe.

The administration designates and the Board approves areas of residence from which students are provided transportation to schools. The Board may create exceptions to the established eligibility zones.

Resident students attending a joint vocational school are provided with transportation to the program from the high school they are assigned to.

The Board authorizes the staff responsible for administering the student transportation program to require student identification as a prerequisite to riding a school bus when this is deemed necessary.

[Adoption date:]

LEGAL REFS.: ORC 3327.01; 3327.011; **3327.015**
OAC 3301-51-10

CROSS REF.: EEA, Student Transportation Services

NOTE: In all city, local and exempted village districts, the board provides transportation for resident elementary students, kindergarten through grade eight, who live more than two miles from the school of attendance and for all students with physical or mental disabilities that make walking impossible or unsafe. The transporting of high school students is optional. Students attending a joint vocational school district (JVSD) must be provided with transportation from the high school to the JVSD. Buses used to transport students may be operated by the district, other districts or in some cases private contractors that meet the requirements for the state for pupil transportation. The approved alternative methods for transporting students are outlined in Ohio Administrative Code 3301-83-19.

House Bill 166 enacted new Ohio Revised Code 3327.015, which states that if a district provides transportation beyond the requirements of State law, it cannot reduce that level of transportation after the first day of the school year. Districts should make certain that all transportation policies are accurate and reflect local practice.

The board must provide transportation to nonpublic, community and STEM school students on the same basis as it is provided to resident students attending district schools. The board is not required to transport nonpublic or community school students whose travel is more than 30 minutes to school from their district school of assignment. These students are not eligible for any services, including payment in lieu of transportation in accordance with State law.

INTERSCHOLASTIC ATHLETICS

Participation by students in athletic competition is a privilege subject to Board policies and regulations. While the Board takes great pride in winning, it emphasizes and requires good sportsmanship and a positive mental attitude as prerequisites to participation.

The Superintendent and administrative staff schedule frequent conferences with all physical education instructors, coaches and athletic directors to develop a constructive approach to physical education and athletics throughout the District and to maintain a program that is an educational activity.

Interscholastic athletic programs are subject to approval by the Board. The building principal is responsible for the administration of the interscholastic athletic program within his/her school. In discharging this responsibility, the principal consults with the athletic directors, coaches and physical education instructors on various aspects of the interscholastic athletic program. It is the responsibility of the principal and his/her staff to ensure the proper management of all athletic and physical education programs and the safety of students and the public.

The Board may require that students pay reasonable fees to participate in interscholastic athletics.

Coaches are required to complete all approved course work as specified by State law, the Ohio High School Athletic Association (OHSAA) and the Ohio Department of Education in order to qualify to serve as coaches.

In the conduct of interscholastic athletic programs, the rules, regulations and limitations outlined by the OHSAA and State law must be followed. It is the responsibility of the District's voting delegate to OHSAA to advise the management team of all pending changes in OHSAA's regulations.

Eligibility requirements for participating in athletic programs must conform to regulations of the OHSAA. They include the requirements that a student have the written permission of his/her parent(s) and shall have been determined as physically fit for the chosen sport by a licensed physician.

All students participating in interscholastic athletics must be covered by insurance. This insurance may be available for purchase through the District. If parents choose not to purchase insurance provided by the District, the parent(s) must sign a waiver ensuring that private coverage is provided.

As character building is one of the major objectives of interscholastic athletics, the athlete assumes responsibility for regulating his/her personal life in such ways as to make him/her a worthy representative of his/her school.

Any student may be suspended from an athletic team practice and competition for a period of time, designated by the principal, for infractions of school rules and regulations or for any other unacceptable conduct in or out of school.

Students in grades 9-12 are eligible for athletics for the first 50% of the maximum allowable regular season contests in the sports the student participated in during the 12 months immediately preceding the transfer, and are ineligible for the remainder of the regular season contests and ineligible to participate in OHSAA tournaments in these sports until the one-year anniversary date of enrollment in the school to which the student transferred. If the transfer takes place during the sport season in which a student has participated in a regular season interscholastic contest, the student is ineligible for the remainder of that sport's season and the student must finish fulfilling his/her transfer consequence, for only that sport in which the mid-season transfer occurred, at the commencement of the sport season during the next school year and is ineligible for all preseason and regular season contests until the total number of regular season contests missed (including those missed during the previous season) equals 50% of the maximum allowable regular season contests in that sport. Exceptions to the eligibility provisions are outlined in the OHSAA Bylaws.

Resident students enrolled in community schools are permitted to participate in the District's interscholastic athletics program at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent, and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Resident students attending STEM and STEAM schools are permitted to participate in the District's interscholastic athletics program at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent, and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Resident students attending a nonpublic school are permitted to participate in the District's interscholastic athletic programs at the school to which the student would be assigned if the nonpublic school the student is enrolled in does not offer the activity. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Resident students receiving home instruction in accordance with State law are permitted to participate in the District's interscholastic athletic programs at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Foreign exchange students enrolled in a recognized visitor exchange program may be eligible to participate in interscholastic athletics in accordance with OHSAA Bylaws.

)

A student receiving home instruction in accordance with State law who is not entitled to attend school in the District may be authorized by the Superintendent to participate in interscholastic athletic programs offered by a school of the District. The activity must be one the district the student is entitled to attend does not offer.

A student attending a nonpublic school located in the District who is not entitled to attend school in the District may be authorized by the Superintendent to participate in an extracurricular activity offered by a school of the District that is interscholastic athletics or interscholastic contests or competitions in music, drama or forensics when:

1. the activity is one the school the student is enrolled does not offer;
2. the student is not participating in the activity in the student's district of residence;
3. the superintendent of the student's district of residence certifies the student has not participated in any extracurricular activity that is interscholastic athletics or interscholastic contests or competitions in music, drama or forensics in the district for that school year and
4. the Superintendent and the superintendent of the student's district of residence mutually agree in writing to allow the student to participate in the activity.

[Adoption date:]

LEGAL REFS.: ORC 2305.23; 2305.231
3313.537; 3313.5310; 3313.5311; 3313.5312; 3313.5314; 3313.539;
3313.66; 3313.661; 3313.664
3315.062
3319.303
3321.04
3707.52
OAC Chapter 3301-27

CROSS REFS.: IGCH, College Credit Plus (Also LEC)
IGD, Cocurricular and Extracurricular Activities
IGDK, Interscholastic Extracurricular Eligibility
IKF, Graduation Requirements
JECBA, Admission of Exchange Students
JECBC, Admission of Students from Non-Chartered or Home Schooling
JGD, Student Suspension
JGE, Student Expulsion
JN, Student Fees, Fines and Charges
Student Handbooks

NOTE: Districts are required to allow resident students enrolled in community schools (House Bill (HB) 487 (2014)), STEM and STEAM schools to participate in the district's extracurricular activities.

HB 59, effective September 29, 2013, requires districts to allow resident students who are receiving home instruction to participate in extracurricular activities at the school to which they would be assigned. Districts are also required to allow resident students attending a chartered or non-chartered nonpublic school to participate in extracurricular activities in the school to which the student would be assigned if the activity is one that the nonpublic school they are enrolled in does not offer. Students participating under these provisions must be of the appropriate grade and age level as determined by the superintendent and must meet the same academic, nonacademic and financial requirements as any other student. Districts are prohibited from imposing additional rules or fees on a student participating under these provisions that are not applied to other students participating in the same program.

Senate Bill (SB) 3 (2016) added Ohio Revised Code (RC) 3313.5314 stating that students attending the district or homeschool, nonpublic school, community school, STEM and STEAM school students otherwise eligible to participate in extracurricular activities in the district cannot be denied the opportunity to participate in extracurricular activities in the district solely because of their participation in CCP. Students still must meet the district eligibility requirements.

Districts may allow nonpublic, community, STEM and STEAM school students who are not eligible to enroll in the district the opportunity to participate in an extracurricular activity operated by a school of the district if the activity is one the school the student is enrolled in does not offer, and the activity is not interscholastic athletics or interscholastic competitions in music, drama or forensics. The superintendent may also allow a homeschool student not eligible to enroll in the district to participate in an extracurricular activity offered by one of the schools if it is an activity the district in which they are eligible to enroll does not offer.

SB 3 (2016) also allows the superintendent to allow a nonresident student attending a nonpublic school located in the district the ability to participate in an activity that is interscholastic athletics or interscholastic competitions in music, drama or forensics provided certain criteria are met.

HB 49 (2017) revised language in RC 3313.5310 requiring a student wishing to participate in athletics to submit a form signed by the student and parent stating that both have received and reviewed a copy of the sudden cardiac arrest guidelines. The change requires the form to be submitted once annually, rather than each school year for every athletic activity in which the student participates.

Concussion Management

HB 143 (effective April 23, 2012) added requirements to State law for concussion management in athletics. The specific requirements are outlined in Section RC 3313.539. The law states that if districts are subject to the rules of an interscholastic athletic conference, they will be in compliance if the rules of the organization are substantially similar to that of State law. Districts who are part of the Ohio High School Athletic Association (OHSAA) should already be implementing procedures that are similar to what is now in State law. If your district is not a member of OHSAA, or has sports that are not recognized as OHSAA sports, check with your regulatory organization to ensure compliance with State law.”

OHSAA has already made a concerted effort to provide educational resources to member schools on concussion management. This information is outlined in the OHSAA Bylaws and sports regulations.

Specifically, OHSAA has adopted the following sports regulation:

“Any athlete who exhibits signs, symptoms or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion or balance problems) shall be immediately removed from the contest and shall not return to play until cleared with written authorization by an appropriate health care professional.” HB 487 (2014) amended the requirements for who can clear a student to return to practice or play, after the student was removed for exhibiting signs or symptoms of a concussion. The requirements are outlined in RC 3313.539.

OHSAA has further defined parameters to guide OHSAA licensed officials, medical personnel and member schools in implementing these guidelines. Information is provided by OHSAA on recognizing signs and symptoms consistent with a concussion. Specific guidelines and expectations for coaches, officials, and students for concussion management are outlined in the OHSAA general sports regulations. Details are additionally outlined in these regulations for when athletes can be returned to play and who is able to decide whether a student is fit to return to practice or competition.

HB 143 amended the requirements for the issuing or renewal of a pupil-activity program permit to coach interscholastic athletics. These permits are issued by the Ohio Department of Education. To receive a first time permit, each individual must successfully complete a training program that is specifically focused on brain trauma and brain injury management. To renew a permit, individuals must present evidence that they have successfully completed a training program in recognizing the symptoms of concussions and head injuries within the previous three years.

OHSAA has a Web page dedicated to sports safety, which includes links to concussion resources. Visit <http://www.ohsaa.org/sportssafety> for more information.

Requirements for coverage by insurance and for physical examinations might be part of such a policy or these could be dealt with under Student Insurance Program and Physical Examinations of Students and cross-referenced from this page. Another source of information would be the student handbook.

THIS IS A REQUIRED POLICY

BIDDING REQUIREMENTS

Contracts for construction or demolition of buildings or for any improvements or repairs that exceed \$50,000 are let only after bids are solicited and received in compliance with law. However, if the Board enters into a shared savings contract for energy conservation measures, competitive bidding is not required. The Board may also enter into an installment payment contract for the purchase and installation of energy conservation measures and competitive bidding does not need to be utilized if two-thirds of the entire Board adopts a resolution stating that competitive bidding does not apply to the project.

If feasible, all purchases over \$10,000 and not otherwise subject to required federal or state bidding requirements will be based on price quotations submitted by at least three vendors. These quotations are treated confidentially until the deadline for filing is past; thereafter, they are public information.

The **Director of Business Services** assembles the proper specifications and makes the necessary arrangements for public bidding and price quotations. The Treasurer receives the bids and price quotations and records them. **The Director of Business Services** makes his/her recommendations to the Board. Upon approval by the Board, he/she processes purchase orders to those bidders awarded contracts and notifies the other bidders of the results of the bidding.

Purchases made through the use of federal funds ~~are made in compliance with the requirements of State and Federal law and District policies and procedures including the applicable bidding requirements~~ **meet the general procurement standards in 2 CFR section 200.318, which include oversight of contractors' performance, maintaining written standards of conduct for employees involved in contracting, awarding contracts only to responsible contractors, and maintaining records to document history of procurements.**

The Board will use the sealed bid method if the acquisition meets the criteria in 2 CFR section 200.320(c); the competitive proposals method under the conditions specified in 2 CFR section 200.320(d); or the noncompetitive proposals method (i.e., solicit a proposal from only one source) but only when one or more of four circumstances are met, in accordance with 2 CFR section 200.320(f).

Perform a cost or price analysis in connection with every procurement action in excess of the simplified acquisition threshold, including contract modifications (2 CFR section 200.323(a)). The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used (2 CFR section 200.323(d)). Ensure that every purchase order or other contract includes applicable provisions required by 2 CFR section 200.326. These provisions are described in Appendix II to 2 CFR part 200, "Contract Provisions for Non-Federal Entity Contracts Under Federal Awards."

[Adoption date: August 19, 2013]

[Re-adoption date: July 17, 2017]

[Re-adoption date: November 19, 2018]

LEGAL REFS.: ORC [9.314](#)

[153.01](#); [153.12](#) through [153.14](#); [153.50](#) through [153.56](#)

[3313.372](#); [3313.373](#); [3313.46](#)

[3319.04](#)

2 C.F.R. Part 200

CROSS REFS.: [DJ](#), Purchasing

[DJF](#), Purchasing Procedures

ECF, Energy Conservation

[FA](#), Facilities Development Goals

[FEF](#), Construction Contracts Bidding and Awards

File: DECA

ADMINISTRATION OF FEDERAL GRANT FUNDS

The Board accepts federal funds, which are available, provided that there is a specific need for them and that the required matching funds are available. The Board intends to administer federal grant awards efficiently, effectively and in compliance with all requirements imposed by law, the awarding agency and the Ohio Department of Education (ODE) or other applicable pass-through entity.

The Board directs the Treasurer to develop, monitor, and enforce effective financial management systems and other internal controls over federal awards that provide reasonable assurances that the District is managing the awards in compliance with all requirements for federal grants and awards. Systems and controls must meet all requirements of Federal law and regulation, including the Uniform Guidance issued by the U.S. Office of Management and Budget (OMB) and any applicable state requirements, and shall be based on best practices.

All individuals responsible for the administration of a federal grant or award shall be provided sufficient training to carry out their duties in accordance with all applicable requirements for the federal grant or award.

The financial management systems and internal controls must provide for:

1. identification of all federal funds received and expended and their program source;
2. accurate, current, and complete disclosure of financial data in accordance with federal requirements;
3. records sufficient to track the receipt and use of funds;
4. effective control and accountability over assets to assure they are used only for authorized purposes and
5. comparison of expenditures against budget.

In addition, written procedures must be established for cash management and for determining the allowability of costs, as required by the Uniform Guidance.

At a minimum, the financial management systems and internal controls will address the following areas:

1. Allowability

Costs charged by the school system to a federal grant must be allowed under the individual program and be in accordance with the cost principles established in the Uniform Guidance, including how charges made to the grant for personnel are to be determined. Costs will be charged to a federal grant only when the cost is:

- A. reasonable and necessary for the program;
- B. in compliance with applicable laws, regulations, and grant terms;
- C. allocable to the grant;
- D. adequately documented and
- E. consistent with District policies and procedures that apply to both federally-funded and non-federally funded activities.

Internal controls will be sufficient to provide reasonable assurance that charges to federal awards for personnel expenses are accurate, allowable, and properly allocated and documented.

~~Controls include time and effort reporting in accordance with Uniform Guidance and the requirements of ODE or other applicable pass-through entity. Records are sufficient to verify that time spent and compensation (including salary and benefits) are allocable to the fund. The District shall comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Section 200.430 of the Code of Federal Regulations requires certification of effort to document salary expenses charged directly or indirectly against Federally-sponsored projects. This process is intended to verify that compensation for employment services, including salaries and wages, is allocable and properly expended, and that any variances from the budget are reconciled.~~

Compensation for employment services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the Federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits, which are addressed in 2 C.F.R. 200.431 Compensation-fringe benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of these regulations, and that the total compensation for individual employees: A. is reasonable for the services rendered, conforms to the District's established written policy, and is consistently applied to both Federal and non-Federal activities; and B. follows an appointment made in accordance with the District's written policies and meets the requirements of Federal statute, where applicable.

2. Cash Management and Fund Control

Payment methods must be established in writing that minimize the time elapsed between the draw-down of federal funds and the disbursement of those funds. Standards for funds control and accountability must be met as required by the Uniform Guidance for advance payments and in accordance with the requirements of ODE or other applicable pass-through-entity.

3. Procurement

Prior to July 1, 2018, the District followed the requirements outlined in previous OMB guidance. Effective July 1, 2018 all purchases for property and services made using federal funds must be conducted in accordance with all applicable Federal, State and local laws and regulations, the Uniform Guidance, and the District's written policies and procedures.

The District avoids situations that unnecessarily restrict competition and avoids acquisition of unnecessary or duplicative items. Individuals or organizations that develop or draft specifications, requirements, statements of work, and/or invitations for bids, requests for proposals, or invitations to negotiate, are excluded from competing for such purchases. The District performs a cost and price analysis for every procurement over the established simplified acquisition threshold.

Contracts are awarded only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration is given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. No contract is awarded to a contractor who is suspended or debarred from eligibility for participation in federal assistance programs or activities.

The District takes all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Purchasing records are sufficiently maintained to detail the history of all procurements and must include at least the rationale for the method of procurement, selection of contract

type, and contractor selection or rejection; the basis for the contract price; and verification that the contractor is not suspended or debarred.

4. Conflict of Interest and Mandatory Disclosures

The District complies with the requirements of State law and the Uniform Guidance for conflicts of interest and mandatory disclosures for all procurements with federal funds.

Each employee, board member, or agent of the school system who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest must disclose that conflict in writing to the Treasurer. The Treasurer discloses in writing any potential conflict of interest to ODE or other applicable pass-through-entity.

A conflict of interest would arise when the covered individual, any member of his/her immediate family, his/her partner, or an organization, which employs or is about to employ any of those parties has a financial or other interest in or receives a tangible personal benefit from a firm considered for a contract. A covered individual who is required to disclose a conflict will not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Employees, Board members, or agents of the District will not solicit or accept any gratuities, favors, or items from a contractor or a party to a subcontractor for a federal grant or award. Violations of this rule are subject to disciplinary action.

The Treasurer discloses in writing to ODE or other applicable pass-through-entity in a timely manner all violations of Federal criminal law involving fraud, bribery, or gratuities potentially affecting any federal award. The Treasurer fully addresses any such violations promptly and notifies the Board accordingly.

5. Equipment and Supplies Purchased with Federal Funds

Equipment and supplies acquired with federal funds will be used, managed, and disposed of in accordance with applicable state and federal requirements. Property records and inventory systems shall be sufficiently maintained to account for and track equipment that has been acquired with federal funds.

6. Accountability and Certifications

All fiscal transactions must be approved by the Treasurer/designee who can attest that the expenditure is allowable and approved under the federal program. The Treasurer submits all required certifications.

7. Monitoring and Reporting Performance

The Treasurer will establish sufficient oversight of the operations of federally supported activities to assure compliance with applicable federal requirements and to ensure that program objectives established by the awarding agency are being achieved. The District submits all reports as required by federal or state authorities.

[Adoption date: November 21, 2016]

[Re-adoption date: July 17, 2017]

[Re-adoption date: November 19, 2018]

[Re-adoption date: April 15, 2019]

LEGAL REFS.: ORC [9.314](#)

[117.101](#); [117.43](#)

[3313.33](#); [3313.46](#)

[3319.04](#)

[5705.39](#); [5705.41](#); [5705.412](#)

2 C.F.R. Part 200

CROSS REFS.: [BBFA](#), Board Member Conflict of Interest

[BCC](#), Qualifications and Duties of the Treasurer

[DI](#), Fiscal Accounting and Reporting

[DID](#), Inventories (Fixed Assets)

[DJ](#), Purchasing

[DJC](#), Bidding Requirements

[DJF](#), Purchasing Procedures

[DK](#), Payment Procedures

[EF/EFB](#), Food Services Management/Free and Reduced-Price Food Services

[GBCA](#), Staff Conflict of Interest

[IGBJ](#), Title I Programs

Garfield Heights City Schools | 2019-2020 CALENDAR

15 & 16 New Teachers Rpt
19, 20, 21 Teacher Prof. Day
22 (Gr. 1-12 Begins)
27/28 Kindergarten
29 Late Arrival

AUGUST '19						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

5 HS Conferences (4-7 p.m.)
14 Teacher Professional Day
(No School)
17 President's Day
6, 13, 20, 27 Late Arrival

2 Labor Day
23 Teacher Professional Day
(No School)
5, 12, 19, 26 Late Arrival

SEPTEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13 End of 3rd Quarter
17 Teacher Professional Day
(No School)
5, 12, 19 Late Arrival
23 - 27 Spring Break

11 NEOEA Day (No School)
14 Teacher Professional Day
(No School)
25 End of 1st Quarter
30 MS Conferences (4-7)
3, 10, 17, 24, 31 Late Arrival

OCTOBER '19						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

10 Good Friday
13 Easter Monday
2, 9, 16, 23, 30 Late Arrival

5 Teacher Professional Day
(No School)
7 Elem & HS Conf. (4-7 p.m.)
8 Elem Conf. (No School K-5)
27 Teacher Comp Day
(No School)
28 & 29 Thanksgiving Break
7, 14, 21, Late Arrival

NOVEMBER '19						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY '20						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

25 Memorial Day
29 Last Day of School for
Students
7, 14, 21, 28 Late Arrival

20 End of 2nd Quarter
23 - 31 Winter Break
5, 12, 19 Late Arrival

DECEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE '20						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 Teacher Professional Day

1 -3 Winter Break
6 Teacher Professional Day
(No School)
9 MS Conferences (4-7 pm)
16 Elem Conferences(4-7pm)
20 Martin Luther King Day
9, 16, 23, 30 Late Arrival

JANUARY '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Starting and Ending Times

High School 7:30 am - 2:20 pm
 Middle School 7:30 am - 2:20 pm
 Maple Leaf 8:15 am - 2:45 pm
 William Foster 8:15 am - 2:45 pm
 Elmwood 8:15 am - 2:45 pm

Late Arrival Start Times

HS 8:30 am MS 8:20 am
 WF/ELM/ML 9:15 am

District Phone Numbers

High School 216-662-2800
 Middle School 216-475-8105
 Elmwood 216-475-8110
 Maple Leaf 216-662-3800
 William Foster 216-475-8123
 Learning Center 216-475-8105
 Bus Garage 216-332-0359
 Central Office 216-475-8100

RESOLUTION NO. 2019-23

RESOLUTION TO AUTHORIZE THE TREASURER TO ENTER INTO A LEASE PURCHASE FINANCING, ESCROW AGREEMENT, AND A CONSTRUCTION CONTRACT TO PROCURE ELECTRICAL TRANSFORMERS FOR THE GARFIELD HEIGHTS HIGH SCHOOL IN AN AMOUNT NOT TO EXCEED \$500,000, FOR A TERM NOT TO EXCEED 7 YEARS AND A RATE NOT TO EXCEED 3.29%

WHEREAS, Ohio Revised Code Section 3313.375 provides that boards of education may improve, furnish and equip buildings for school district purposes through lease-purchase; and

WHEREAS, the District believes it will be beneficial to own the electrical transformers servicing the High School as the rate charged by First Energy will go from a secondary rate to a primary rate; and

WHEREAS, this Board has elected to engage in a lease purchase financing for the project; and

WHEREAS, the obligations of the Board under the Lease will be subject to annual appropriations by this Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Garfield Heights City School District, County of Cuyahoga, State of Ohio, that:

Section 1. It is hereby declared necessary and advantageous to the District for the Board to enter into a Lease Purchase financing for the acquisition of electrical transformers at the Garfield Heights High School.

Section 2. The Lease and Escrow Agreement, on file with the Treasurer are approved with such changes as may be agreed to by the Treasurer on behalf of the District, all of which shall be conclusively evidenced by the signing of the Lease and Escrow Agreements. The Treasurer is hereby authorized and directed to do all things necessary and consistent with this Resolution to consummate the execution of the Lease provided for herein including issuing a certificate of award to a qualified institution. The President or Vice President and Treasurer of the Board are authorized to sign and deliver in the name of the Board and on behalf of the District, the certificate of award, substantially in the form presented to this Board, provided that

- 2.1 the principal component of the payments due under the Lease shall not exceed \$500,000.00; and
- 2.2 the rate at which the interest components of those payments shall accrue at an annual rate not in excess of 3.29%; and

- 2.3 the final term of the Lease shall end not later than June 15, 2008;
and
- 2.4 The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the District, shall be conclusively evidenced by the signing of the Lease by such officer or officers.

The President, Vice President, Treasurer of the Board and the Superintendent are each further authorized to sign any certifications, financing statements, escrow agreements and other documents and instruments and to take such other actions as are desirable, advisable, necessary or appropriate to consummate the transactions contemplated by the Resolution and the Lease. The Treasurer shall report to the Board the final financing terms at the meeting following the closing of the financing.

Section 3. The funds necessary to make the Rental Payments due under the Lease during the current fiscal year are appropriated and shall be used for that purpose. Any moneys received by the District in consideration for entering into the Lease shall be paid into the proper fund or funds, and those moneys are hereby appropriated and shall be used for the purpose for which the Lease is authorized.

Section 4. This Board covenants that it will use, and will restrict the use and investment of, any proceeds of the Lease ("Lease Proceeds") in such manner and to such extent as may be necessary so that

- 4.1 the obligations of the District under the Lease will not
 - 4.1.1 constitute private activity bonds or arbitrage bonds under Section 141 or 148 of the Internal Revenue Code of 1986, as amended, or
 - 4.1.2 be treated other than as bonds to which Section 103(a) of the Code applies, and
- 4.2 the interest thereon will not be treated as a preference item under Section 57 of the Code.

This Board further covenants

- 4.3 that it will take or cause to be taken such actions which may be required of it for the interest components of the Rental Payments ("Interest") to be and remain excluded from gross income for federal income tax purposes,
- 4.4 that it will not take or authorize to be taken any actions which would adversely affect that exclusion, and
- 4.5 that it, or persons acting for it, will, among other acts of compliance,
 - 4.5.1 apply the Lease Proceeds to the governmental purpose of the Lease,
 - 4.5.2 restrict the yield on investment property acquired with the Lease Proceeds,

- 4.5.3 make timely and adequate rebate payments to the federal government if required to do so,
 - 4.5.4 maintain books and records and make calculations and reports, and
 - 4.5.5 refrain from certain uses of Leased Proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that Interest under the Code.
- 4.6 The Board further authorizes the Treasurer, as the fiscal officer, is hereby authorized
- 4.6.1 to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Board with respect to the Lease as the Board is permitted or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purposes of assuring, enhancing or protecting favorable tax treatment or status of the Lease or Interest or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer,
 - 4.6.2 to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Board, as may be appropriate to assure the exclusion of Interest from gross income and the intended tax status of the Lease,
 - 4.6.3 to designate the Lease as a "qualified tax-exempt obligations," and
 - 4.6.4 to give one or more appropriate certificates of the Board, for inclusion in the transcript of proceedings for the Lease, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Lease, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the Interest and the tax status of the Lease.

Section 5. This Board hereby finds and determines that a true and very real need exists for the Property described in the Lease and that said Property will be used solely for essential governmental functions and not for private business use.

Section 6. This Board further authorizes the Treasurer to enter into a construction contract in the form on file with his office with such changes as he shall agree to.

Section 7. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meeting open to the public, in compliance with the law.

Section 8. This Resolution shall be in full force and effect from and immediately upon its adoption.